

AGENDA OF THE UMATILLA/MORROW RADIO & DATA DISTRICT

Hermiston Fire Station #3

February 7th, 2012

- I. **Call to Order and Recognition of Guest(s)**
- II. **Minutes of the Meetings from January 3rd, 2012.**
- III. **Changes/Additions to the Agenda:**
- IV. **Old Business**
 - A. **System Administrator's Report**
 1. **Unit tracking sheet**
 2. **District Expenditures and Income Review**
 3. **Office Space and Services Agreement**
 4. **VHF Radio and Pager Requests**
 5. **Microwave Training**
 6. **Wheeler's Console Maintenance Agreement**
 7. **User Advisory Committee**
 - B. **Sillusi Butte Site Update**
 1. **SRP Cost Sharing Request**
 - C. **Policy Book**
 1. **Purchasing Policy Review and Adoption**
 2. **Finance Policy Review and Adoption**
 3. **Personnel Policy Review and Adoption**
 - D. **Public Works Radio Issue Discussion**
 - E. **Additional Agency Eligibility Requirements**
- V. **New Business**
 - A. **Director Coulombe's Resignation**
 1. **Director Appointment Procedure & Timeline**
 - B. **Administrative Assistant/Technical Assistant Position**
 1. **Salary**
 2. **Hiring Process**
 3. **Interview Committee**
 - C. **Contracting Review Board Info**
 1. **Local Government Law Group Agreement**
 2. **Contracting Review Board Resolution**
- VI. **Open Discussion**
- VII. **Business from Guests**
- VIII. **Adjourn**

Next meeting is scheduled for March 6th, 1:30 p.m. at Boardman City Hall.