

**UMATILLA MORROW RADIO & DATA DISTRICT**

**Hermiston Station #3**

June 4, 2013 – 1:30PM

Present: Director Marc Rogelstad Director Keith Kennedy  
Director Kathy Lieuallen Director Mike Roxbury

Absent: Director Ken Matlack

Guests: Chief Stokoe, Boardman Police Marlon Johnson, Day Wireless  
Roger Norris, Day Wireless Joe Mann, Motorola  
Dave Kraal, Day Wireless Ron Spencer, Motorola

Staff: Shawn Halsey, Rosanna Brown

I. **Call to Order Recognition of Guest(s):** Director Roxbury called the meeting to order at 1:28pm.

II. **Roll Call:** Directors Roxbury, Rogelstad, Kennedy, and Lieuallen were present. Director Matlack was absent.

**III. Minutes of the Meeting from May 7, 2013**

*A motion to approve the minutes from the May 7 meeting was made by Director Lieuallen and seconded by Director Kennedy.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Roxbury: Aye*

IV. **Changes/Additions to the Agenda:** None

V. **Business from Guests:** None

**VI. Old Business**

**A. Riverside High School BDA Project**

The meeting packet included an updated proposal from Day Wireless for the UDA project. The total quote was \$21,750. It addressed the questions that Director Rogelstad had at the May meeting and drawings and signal strength were included. The engineers had 95% confidence rating in the solution for subscribers getting out of the building, but not for the signal getting in according to Marlon Johnson. The 95% was an estimate based on tests, but not guaranteed.

If the presented solution does not work, a full BDA would be required and the UDA would have to be removed.

Dave Kraal suggested to the board that, if they wanted to ensure incoming reception, a UDA would not be appropriate.

Additionally, he noted that the test equipment did not give a real world accurate reading. Marlon reported that a BDA would cost at least \$30-40,000 just for the equipment because the frequencies are very far apart but that the installation cost would be the same as quoted for the UDA.

Shawn clarified that the UDA would work for 95% of the building and it would cost \$20-30,000 more to cover the last 5%.

Director Roxbury pointed out that there are several places in the District that have areas of spotty coverage and questioned if the same steps and expenses should be taken for every place. At some point, the Board must make a budgetary decision based on risk. Shawn recommended reviewing a quote from Day Wireless for the BDA at the July meeting, then making a decision. He also felt that the 95% with the UDA would be an improvement over current conditions.

**B. CAD RFP**

Shawn needs the feedback worksheet for the low bid to forward to Doug Olsen before the contract can be awarded. Chief Stokoe reported that the group only gave the reason that the bid didn't meet the requirements, but Shawn told him that it needed to be more specific.

Shawn has continued to receive calls from Cyrun, asking for the project status.

**C. Retreat**

The Board decided to schedule the retreat for October, after the fire season. Shawn will offer dates for consideration at the next meeting.

**D. Boardman Substation**

Shawn reported that Barry, from the City of Boardman, called to tell him that the power line permit would be pulled and the project would not go forward.

Chief Stokoe reported that UEC has proposed a new substation, but that he was told it should not cause any interference and it would be over 105 feet from the repeater. Based on Shawn's research, if the site is kept up in good condition it should not cause any issues, but he has learned that others have experienced problems when electric companies don't maintain the equipment and it is difficult to have work done in a timely manner. The system overall should be fine, but VHF could be a problem. Shawn plans to do testing near an existing substation to find out what noise is being put out.

## **E. MCC 7500 Console Project**

### **1. Logging Recorder Agreement**

Shawn reported that he was waiting for feedback from Umatilla and Morrow Counties. Director Lieuallen reported that she sent the request to Doug Olsen, but hadn't heard back. Shawn hadn't heard from Morrow County. Higher Ground has a presentation scheduled for June 21. The City of Hermiston may be interested in attending, if consolidation doesn't happen. There are many decisions that will be made in the last part of the month. Director Rogelstad asked Shawn to push it forward with the two counties and come up with an agreement.

-----Meeting Recess at 1:57pm-----

### **Budget Hearing Opened at 1:58pm.**

Resolution 13-06-04-01: Adopting the Budget

Shawn read the resolution.

Director Lieuallen noted a typo on LB-30, line 14. The amount under "Approved by Budget Committee" should have read \$1,151,086. Shawn will make the correction.

After some discussion regarding the differences due to the contingency amounts in each category, it was decided that the amounts listed were accurate. The board asked Shawn to make the corrections so the summary and forms match the resolution.

### **Budget Hearing Closed at 2:17pm.**

-----Meeting Reopened at 2:18pm-----

## **VII. New Business**

### **A. 2013-2014 Budget Hearing (Resolution 13-06-04-01)**

*A motion to adopt Resolution 13-06-04-01, as provided by staff, was made by Director Kennedy and seconded by Director Lieuallen.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Roxbury: Aye*

### **B. System Administrator's Report**

#### **1. Unit Tracking Sheet**

Shawn reported that one radio was installed in the Pendleton Fire foam rig. Director Kennedy asked Shawn to fix the OSP patch.

#### **2. District Expenditures and Income Review**

One substantial purchase on the expenditures form was power strips. One was purchased to replace and the other as a spare. The bank statement and checks were reviewed by the Board.

### **C. Budget Line Transfers (Resolution 13-06-04-02)**

Shawn presented a resolution to transfer funds from the Contingency line to cover end of the year expenses.

*A motion to adopt Resolution 13-06-04-02 Resolution Adopting Changes to the 2012-2013 budget, with a correction of the Fiscal Year text was made by Director Rogelstad and seconded by Director Lieuallen.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Roxbury: Aye*

#### **D. 2013-2014 System Maintenance Agreements**

The agreement presented by Day Wireless was the same amount as last year and it combined voice system maintenance and microwave system maintenance.

Shawn recommended accepting the proposal.

*A motion to accept the Day Wireless Maintenance Agreement for \$47,040 was made by Director Rogelstad and seconded by Director Kennedy.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Roxbury: Aye*

#### **VIII. Open Discussion**

Ron Spencer asked the Board to consider how the presentation by the other logging vendor will impact the implementation of the consoles in July. Additionally he asked if a NICE logging equipment demonstration could also be arranged. Director Lieuallen indicated she would like to see a presentation. Ron will discuss with Kathy and Shawn and plan for it.

Shawn noted that he expects the logging decision to be made before the console project starts, but that it will not hold up the timeline if it isn't. He will discuss any additional questions with Ron as they come up.

Ron noted that the \$75,000 incentive will expire July 19. Regarding using Higher Ground and needing legacy equipment, Ron and Joe Mann explained that a separate control station for each talkgroup would be necessary. Shawn responded that they may reduce the number of talkgroups being recorded, if that is the case.

#### **IX. Adjourn**

The meeting was adjourned at 2:37pm.

**Next meeting is scheduled for July 2, 1:30 p.m. at Boardman City Hall.**