

UMATILLA MORROW RADIO & DATA DISTRICT

Hermiston Station #3

August 5, 2014 – 1:30PM

Present:	Director Roxbury Director Kennedy	Director Rogelstad
Absent:	Director Lieuallen	Director Matlack
Guests:	Marlon Johnson, Day Wireless Ron Spencer, Motorola	Fred Simpson, Motorola Patrick Lund, Day Wireless
Staff:	Shawn Halsey, Rosanna Brown	

I. Call to Order Recognition of Guest(s): Director Rogelstad called the meeting to order at 1:30pm.

II. Roll Call: Directors Rogelstad, Kennedy, and Roxbury were present. Directors Lieuallen and Matlack were absent.

III. Minutes of the Meeting from July 1, 2014

A motion to approve the minutes from the July 1 meeting was made by Director Kennedy and seconded by Director Roxbury.

Director Rogelstad: Aye

Director Kennedy: Aye

Director Roxbury: Aye

IV. Changes/Additions to the Agenda: None

V. Business from Guests: None

VI. Old Business

A. MCC 7500 Console Project Update

The Board's packet included an update from Fred Simpson regarding the project and the status of the issues at Morrow County. The packet also included a quote from CenturyLink that had the possibility to fix the problems there. Shawn reported that he and Steve Myren discussed a second option at the last user meeting that would be a better solution. The plan was to move the radio to the Gleason site and have it controlled through the microwave, which is more reliable. Steve did some system access testing and found good coverage.

A motion to adopt the second option of moving the radio to the Gleason site to fix the Morrow County console problem was made by Director Roxbury and seconded by Director Kennedy.

Director Rogelstad: Aye

Director Kennedy: Aye

Director Roxbury: Aye

Fred told Shawn that Motorola could supply additional parts or pieces needed for the move.

B. Medical Insurance Update

Shawn reported that the District employees elected to go with the insurance plan through the Bend Chamber of Commerce. There were a few fees associated with this option that will be covered in the Dues/Fees budget line.

VII. New Business

A. System Administrator's Report

1. Unit Tracking Sheet

Shawn filled a request from Hermiston Police Department for a couple of portables that they need since the Dispatch radios have been removed. Two mobiles radios were also issued to Hermiston Police for new vehicles.

UCSO Reserves have requested 5 portables for new reserves currently attending the academy.

The Board directed Shawn to provide cache radios to the new hires until they have completed their training and then issue permanent radios.

The Board also directed Shawn to add a line on the tracking sheet to show the cache radios.

2. District Income Review: Reviewed by Board, no comments.

3. District Expenditures Review: Shawn reported that, based on Workers Comp and Chamber membership fees, there would be a resolution presented to move money around in the budget.

4. District Bank Statement/Checks Review/LGIP: Reviewed by Board, no comment.

B. Dispatch Console Lease Payment Approval

Shawn reported that the first console project payment due date was 9/1/14 and he planned to make a double payment which would decrease the LGIP account balance significantly. It will be replaced when taxes start coming in in November.

The Board approved making a double payment.

C. System Optimization

Shawn usually has the system optimization done at the end of September. He requested a quote from Motorola, but had not received it by meeting's start. Next year Brett and Shawn will do the optimization. Brett will shadow the technician this year to learn more about it. It includes turning all radios and Quantars and Brett has attended a Motorola Quantar class. There were issues with the optimization last year; settings were changed that should not have been.

D. Budget Line Change

The resolution transferred \$620 from Contingency to Workers Compensation and \$270 from Medical to Dues/Fees.

A motion to approve Resolution 14-08-05-01: A Resolution Adopting Changes to the 2014-2015 Budget was made by Director Kennedy and seconded by Director Roxbury.

Director Rogelstad: Aye

Director Kennedy: Aye

Director Roxbury: Aye

VIII. Open Discussion: The Board discussed the tone out issues and felt that some of the problems were operator error and require additionally training and consistent practices.

Fred asked the Board to encourage dispatchers to continue to make notes about the issues they have as they come up to determine if the problems are user error or console error. Shawn reported that the Pendleton Fire problems have been taken care of.

IX. Adjourn: Director Rogelstad adjourned the meeting at 1:56.

Next meeting is scheduled for September 2, 1:30 p.m. at Boardman City Hall.