

UMATILLA MORROW RADIO & DATA DISTRICT

Hermiston Fire Station #3

December 2, 2014 – 1:30PM

Present:	Director Rogelstad Director Kennedy	Director Lieuallen Director Matlack	Director Roxbury
Absent:	None		
Guests:	Pat Lund, Day Wireless Fred Simpson, Motorola Josh Smith, Hermiston Fire	Ron Spencer, Motorola Scott Stanton, Hermiston Fire Marty Broadbent, Boardman Fire	Marlon Johnson, Day Wireless
Staff:	Shawn Halsey, Rosanna Brown, Brett Mueller		

I. Call to Order Recognition of Guest(s): The board welcomed guests Josh Smith from Hermiston Fire and Marty Broadbent from Boardman Fire.

II. Roll Call: Directors Rogelstad, Lieuallen, Kennedy, Matlack, and Roxbury were present.

III. Minutes of the Meeting from November 4, 2014

A motion to approve the minutes from the November 4 meeting was made by Director Roxbury and seconded by Director Matlack.

Director Lieuallen: Aye

Director Roxbury: Aye

Director Matlack: Aye

Director Kennedy: Aye

Director Rogelstad: Aye

IV. Changes/Additions to the Agenda: Add VII. New Business A. Hermiston Fire Department radio request.

V. Business from Guests: None

VI. Old Business

A. MCC 7500 Console Project Update

Fred Simpson provided a written update to the Board. The project was approaching the final acceptance milestone with the last lost audio complaint made November 26. Motorola was confident that the issues were fixed but will continue to take problem reports. The master site was completely updated with current release firmware and software for the MCC7500s. An ST did final reviews for the grounding at each dispatch center.

The SmartX site converter issues were resolved to customer satisfaction.

Shawn noted that the optimization was not completed and he would be installing new combiner.

B. ODOT Agreements

The Cabbage Hill agreement was approved. ODOT asked for an intergovernmental agreement to be signed first. ODOT and the county previously had an agreement but they asked for one specifically with the District.

The personnel services agreement was included in the packet and outlined billing each agency for services from the other.

Shawn plans to use Umatilla County council Doug Olsen in the event legal advice is needed. The agreement did not need to be signed right away.

VII. New Business

A. Hermiston Fire Department Radio Requests

Josh Smith has taken over communication for HFD. HFD has requested 2 mobiles and 2 portables. The department is getting 2 new vehicles.

Shawn noted that he usually just issues radios when requests come in but the District is out of portables and he asked for permission to look at buying used radios from eBay. The District is not going to buy any new model radios and Shawn plans to make sure there is a need for any additionally requested radios before he purchases the used units. The used units are about \$200 each. Director Rogelstad directed Shawn to move forward with the eBay purchases.

B. System Administrator's Report

1. Unit Tracking Sheet: The District did not issue any new radios in November. Shawn felt that most agencies had everything they needed and he did not expect more requests. There is a small cache of about 15 portables.

2. District Income Review: The income review sheet showed that the property tax money has started to come in and it will continue to come in over the next several months. The District had received about \$600,000 and expected about \$200,000 more.

3. District Expenditures Review: There were multiple charges to the Site Maintenance line, including 2 combiner cavities.

4. District Bank Statement/Checks Review/LGIP: The board reviewed the checks and statements.

C. District Vehicle Lighting

Shawn asked for a discussion regarding lights on the District Tahoe. The topic originally came up during the summer and then there was a request for radio communication assistance in Morrow County and the subject of lights came up again. Lights would be helpful getting to an emergency scene and getting set up once there. There would not be a difference in insurance rating. Director Kennedy noted that the vehicle would qualify for permission to have lights due to the situations it would respond to. Based on Shawn's deputy training, he is qualified to use lights. The board approved lighting the vehicle and Director Matlack suggested Shawn talk to Steve Myren about available recycled lights from OSP.

D. Harris Site Visit

Harris did a site visit a couple of weeks ago. They met with Shawn and were taken to the sites to get an idea of what they looked like. They were impressed by the site conditions and they felt that there was plenty of room for expansion. They plan to attend the February Board meeting with an order of magnitude estimate. There will be an estimate for the District's own system and an estimate for the District to tie into the state system.

E. SDAO Training/Conference

The SDAO conference is scheduled for February 6-8 in Eugene. Shawn plans to attend and will sign up any director that would like to go. It helps the District's insurance rates to have staff and directors attend these types of trainings. District staff will start tracking the training that all staff and directors attend.

F. Additional Sites Discussion

The packet included coverage maps for the Board to review. Shawn pointed out that Search and Rescue needs support in the Mill Creek Watershed area and there is not coverage from Umatilla or Walla Walla counties. They are only able to talk radio to radio and cannot reach Dispatch. Shawn was able to see Pike's Peak from the 601C site and he provided the map to show what VHF coverage would be with a repeater there. The coverage would be very good. He did not feel that it would be worth it to put UHF there if the District continues its plan to go 700. Additionally, Search and Rescue uses VHF. The District would have to work with UCSO to license a frequency there. Brett noted that there is an existing pair there and reusing them would be possible. In response to Director Rogelstad's question, Marlon reported that the VHF licensing restriction is based on the area. Shawn intends to talk to Walla Walla about their interest in sharing the site and the land owner about an agreement. There are about 100 houses in the area that do not have service. Director Roxbury noted that he did not like the idea of the District investing in VHF.

Regarding the Stockman site, Shawn plans to replace the Exit 198 site with the next microwave system and incorporate Weston Mountain into the loop. The Stockman site would give coverage to the Juniper Canyon area. Shawn intends to make Cabbage Hill a trunked site in the future, though it would be an expensive project with engineering and equipment.

G. Resolution 14-12-02-01

The District received a refund check from Sun Ridge, for the amount paid by the City of Weston. Shawn spoke with the auditor to find out how to deal with the check and get the refund of \$6919 back to the City of Weston. He suggested entering the amount as revenue and taking it out as an expense in the Debt Services (liability) line. Resolution 14-12-02-01 spelled out that process and the reasoning for it.

A motion to approve Resolution 14-12-02-01: Changes to the FY2014-2015 Budget, was made by Director Matlack and seconded by Director Kennedy.

Director Lieuallen: Aye

Director Roxbury: Aye

Director Matlack: Aye

Director Kennedy: Aye

Director Rogelstad: Aye

VIII. Open Discussion

Ron Spencer announced that Joe Mann would be transferring to the Midwest and that there would be new Motorola leadership in the Pacific Northwest. Ron will bring the new person to a Board meeting after the first of the year. Ron also cautioned the Board about buying used subscriber units from eBay. He noted that Motorola cannot support those units. He also noted that Motorola sells APX radios in many model types and prices.

IX. Adjourn: Director Rogelstad adjourned the meeting at 2:15pm.

Next meeting is scheduled for January 6, 1:30 p.m. at Boardman City Hall.