

**UMATILLA MORROW RADIO & DATA DISTRICT**  
**Boardman City Hall**  
March 4, 2014 – 1:30PM

Present:	Director Roxbury Director Rogelstad	Director Matlack
Absent:	Director Lieuallen	Director Kennedy
Guests:	Pat Lund, Day Wireless Marlon Johnson, Day Wireless John Wilson, ODOT	Fred Simpson, Motorola Ron Spencer, Motorola Clyde Raymer, FirstNet
Staff:	Shawn Halsey, Rosanna Brown	

**I. Call to Order Recognition of Guest(s):** Director Rogelstad called the meeting to order at 1:40pm.

**II. Roll Call:** Directors Rogelstad, Roxbury, and Matlack were present. Directors Lieuallen and Kennedy were absent.

**III. Minutes of the Meeting from January 7, 2014**

*A motion to approve the minutes from the February 4 meeting was made by Director Roxbury and seconded by Director Matlack.*

*Director Roxbury: Aye*

*Director Rogelstad: Aye*

*Director Matlack: Aye*

**IV. Changes/Additions to the Agenda:** None

**V. Business from Guests:** None

**VI. Old Business**

**A. Riverside High School Project Report**

Shawn met with Day Wireless technicians on 02/28/14. Cable was strung outside of the high school to an antenna on top of the building. They attached it to a small post that was already there and tested the system. It worked. Using Law Common, Shawn requested that the users now test the coverage throughout the building as they walk around and report back to him. He plans to program Directors Rogelstad's and all of MCSO's radios.

**B. MCC 7500 Console Project Report**

Shawn reported that there have been multiple issues that might cause a delay. Fred reported that the current schedule has training starting on March 17, for four days. NICE is also scheduled for install and testing and Chris and Allan will be back. Fred felt confident that the project will continue on schedule.

Shawn brought up the issue of the Dispatch Center move and what it will do to the timeline.

After discussion, the Board directed Shawn to use his best judgment and work with Fred and Director Lieuallen to figure out what the timeline is for Umatilla County and how to work around or through it, then report back to the Board.

**C. CAD Project Report**

Director Lieuallen usually gives the CAD Project report, but was attending CAD training in Pendleton and excused from the Board meeting. Shawn also reported that the District paid the most recent SunRidge bill and has received reimbursement checks from every participating agency.

**D. Pilot Rock Repeater**

Originally Shawn planned to use a repeater at Pilot Rock Fire but decided that a system similar to what is going in at Riverside High School would work better. The quotes from Wheeler's (labor) and Day Wireless (equipment) were included in the packet. Using an older repeater would mean a new repeater would have to be purchased in the future at a great expense. With this solution, the users would continue to use their regular talkgroup and the expense in the long run would be less.

Shawn also noted that the Forest Service sounded receptive to having a repeater put in for additional coverage in the south part of Umatilla County.

**VII. New Business**

**A. System Administrator's Report**

**1. Unit Tracking Sheet:** Hermiston Police Department has requested 2 mobile radios for new vehicles they are purchasing. They do have 2 older radios in older cars, but they will be removed and not put into the new vehicles. Shawn will buy 40 watt XTLs. Echo Fire Department also requested 2 portables.

**2. District Income Review:** Checks came in from the cities and counties involved in the CAD project. Additional property tax payments and a lease payment from US Cellular were also received.

**3. District Expenditures Review:** The only item of note on the expenditures sheet was the Per Diem checks for the directors and staff attending IWCE in Last Vegas. Those checks were signed at the meeting.

**4. District Bank Statement/Checks Review/LGIP:** The Directors reviewed the bank statements and checks.

#### **B. Budget Committee Appointments**

Shawn sent a message out to the budget committee, asking for interest in continuing their terms. The regular budget committee member term is 3 years. Steve Myren, Steve Frazier, and Bill Miller would like to continue to be on the committee. John Fowler declined, leaving at least one vacancy that Shawn will advertise for.  
*A motion to reappoint Steve Myren, Steve Frazier, and Bill Miller to the Budget Committee was made by Director Roxbury and seconded by Director Matlack.*

*Director Roxbury: Aye*

*Director Rogelstad: Aye*

*Director Matlack: Aye*

#### **C. FirstNet Presentation by Clyde Raymer**

Clyde distributed a FirstNet handout and presented information about FirstNet, a program authorized by the federal government in 2012 to provide a public safety exclusive bandwidth. He suggested that the District visit the FirstNet website for additional information: [www.firstnetinoregon.org](http://www.firstnetinoregon.org).

#### **D. Staffing Position Review & Resolution 14-03-04-01: Budget Line Transfers**

The budget line transfers were necessary to cover the cost of an additional employee for the remainder of the budget year.  
*A motion to approve Resolution 14-03-04-01: A Resolution Adopting Changes to the 2013-2014 Budget, as provided by staff was made by Director Roxbury and seconded by Director Matlack.*

*Director Roxbury: Aye*

*Director Rogelstad: Aye*

*Director Matlack: Aye*

Shawn included the position description for the Communications Technician. One application had been received and the posting closed at the end of the day on 03/04/14. If any other applications were received, interviews would be conducted. Shawn planned to run a background check on the one applicant. The start date will be April 1. Director Rogelstad suggested going through all of the requirements, including a reference check and background check through OSP, not just the Dispatch Center. He felt it would behoove the District to spend the \$15 for an official record of the background check.

#### **E. SIEC Technical Subcommittee Report**

Shawn attended the SIEC Technical Subcommittee meeting a couple of weeks ago and reported that the major item of discussion was Woodburn using DMR instead of P25. Digital Mobile Radio is not P25 compatible and makes interoperability impossible. The committee does not want this type of system sold and will discourage its implementation. The agency was able to avoid the P25 compliance because they did not use any federal funding.  
Another item discussed at the meeting was encryption and how to coordinate it with neighboring systems.

#### **VIII. Open Discussion:**

Ron reported that Joe Mann will be hosting the District representatives at IWCE on Wednesday at 10am. Shawn noted that he will be reviewing 700 P25 systems and does not plan to look at subscriber units at IWCE this time.

#### **IX. Adjourn:**

The meeting was adjourned at 2:38pm.

**Next meeting is scheduled for April 1, 1:30 p.m. at Hermiston Fire Station #3.**