

**UMATILLA MORROW RADIO & DATA DISTRICT**

**Boardman City Hall**

September 2, 2014 – 1:30PM

Present: Director Kennedy Director Lieuallen  
Director Rogelstad Director Matlack

Absent: Director Roxbury

Guests: Ron Spencer, Motorola Fred Simpson, Motorola  
Marlon Johnson, Day Wireless Steve Myren, MCSO

Staff: Shawn Halsey, Brett Mueller

**I. Call to Order Recognition of Guest(s)**

**II. Roll Call:** Directors Kennedy, Lieuallen, Rogelstad, and Matlack were present. Director Roxbury was absent.

**III. Minutes of the Meeting from August 5, 2014**

*A motion to approve the minutes from the August 5 meeting was made by Director Kennedy and seconded by Director Lieuallen.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

**IV. Changes/Additions to the Agenda:** None

**V. Business from Guests:** None

**VI. Old Business**

**A. MCC 7500 Console Project Update**

Shawn reported that the missing audio in and out of the consoles was due to misconfiguring by a Motorola ST. The console CPUs were set up for a dual core instead of a single core. Motorola sent an ST with more extensive console experience and he identified and corrected the problem. Since that time, there have not been any problems with the audio.

Director Rogelstad pointed out that Motorola designed and built the system and should know it well enough to avoid these types of issues. He directed Shawn to keep the Board updated. The anticipated completion date was Friday, September 12.

Based on the testing Shawn conducted Tuesday morning, he did not think that the connections done the previous Friday were successful. Shawn and Brett planned to investigate over the next week and test and configure the system. The antenna was put up on Thursday.

A spare router was used for redundancy and Shawn plans to swap it out for a new one.

The District will make resources available remotely for Alan Michaels.

**B. System Optimization**

The system optimization quote was \$18,000. Brett will learn how to do the optimization by shadowing the technician this year so that he can do it in the future. This will be the last time the District will pay someone else to do the optimization.

*A motion to approve the quote of \$18,000 for the system optimization was made by Director Lieuallen and seconded by Director Matlack.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

**VII. New Business**

**A. System Administrator's Report**

**1. Unit Tracking Sheet:** Reviewed

**2. District Income Review:** A FY14-15 payment of \$38.51 was received from Morrow County.

**3. District Expenditures Review**

The District had a large month of expenses that included a double lease payment to Motorola (half of the total balance). In response to Director Kennedy's question about batteries, Shawn replied that the batteries he has been purchasing are for the XTSS.

**4. District Bank Statement/Checks Review/LGIP:** Reviewed

**B. SIEC/SRP Update**

Shawn reported that this meeting usually looks at license applications for 700/800 in Oregon so he has not attended in the past. Based on the District's decision to move to 700, he went to the August meeting and is a voting member.

The discussion focused on State allocated frequencies and those that were not available because they conflict with Washington causing Wasco and Yamhill to lose some of their allotted frequencies. Yamhill was unhappy, however they do not have a 700 system. The FCC's policy is 'first come, first served.' Shawn voted to support the State's plan.

Attendees from TriComm were vocal about their opposition to the state plan. One of the Tri-County commissioners offered their sites to the State, but the State can't use the sites based on location, equipment, and power standards.

### **C. Cabbage Hill Site Proposal**

Shawn talked to ODOT about common sites. Shawn agreed to maintain the weeds at the shared sites and they agreed to maintain the generators. They also pay the leases for Boardman and Lone. It is a good partnership that works fine without a formal agreement.

For the new Cabbage Hill site, Shawn budgeted \$150,000, not knowing how much the final cost would be. The State has asked the District to fund the tower and tower foundation, which equals about ½ of the site costs at \$223,000. If the District pays \$150,000, there would be no rent costs for 10 years. If the District pays the full \$223,000, rent would be free forever. Shawn asked for the Board's opinion. If the Board agrees to the \$223,000, Shawn would need to move \$50,000 from the Infrastructure line and about \$23,000 from Contingency.

The consensus of the Board was interest in committing the full amount, but only after reviewing the agreement.

### **D. BENT Support**

After Shawn was notified of a spot without any system coverage, he went to the location and was able to make a portable repeater. Directors Rogelstad, Kennedy, and Lieuallen were supportive of this response role. While running the communications at the site, Shawn made a list of ways to improve the District's response. Steve suggested having two portable repeater units, one east and one west, to be accessible as needed. Director Rogelstad suggested getting feedback from the User Group about an accessible location in each county, to store the units.

Shawn will be involved in an upcoming chemical spill exercise at the PGG McKennon station.

### **E. Department of Revenue Administrative Rules Regarding Enterprise Zones**

Shawn brought the notice to the Board and asked for direction. Director Rogelstad agreed to look through the rules and see if he could understand what was needed. He noted that Umatilla County was impacted and Morrow County has two tax exemptions. In response to Shawn's question about the Boardman Power Plant: Strategic Investment Plan, Director Rogelstad reported that the Districts will get a portion of the lump sum of \$400,000, based on the tax rate for Special Districts.

### **F. Budget Line Change – Resolution 14-09-02-01**

This resolution moves \$666 from Contingency to the Workers Comp line.

*A motion to adopt Resolution 14-09-02-01-Budget Line Change was made by Director Kennedy and seconded by Director Lieuallen.*

*Director Rogelstad: Aye*

*Director Kennedy: Aye*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

### **VIII. Open Discussion**

Marlon told the Board that the XTS/XTL models will be discontinued this fall so the District needs to make a decision about what subscriber units to buy to tide over until the 700 switch. He and Shawn will discuss configuration changes and Marlon will get pricing for the XTS/XTLs and the APXs so the Board can make a decision at the October meeting. October 31 is the last day to purchase the XTS/XTLs.

Shawn reported that the Harris presentation was rescheduled to the November Board meeting.

Ron met with the Milton-Freewater police chief to discuss their old console and their plan to set aside money to upgrade the one position they have. Ron suggested the Board consider bringing them on to the IP network for interoperability. They could have some quicker patches to talk to County and Tribal Dispatches. They could buy a single position MCC IP console and connect through the microwave. This would allow a patch between VHF and UHF systems.

Shawn's opinion was that buying one console isn't all that is needed for the interoperability. There is a lot of other equipment needed to support the console and Milton-Freewater should not have access to it without paying a user fee.

**IX. Adjourn:** Director Rogelstad adjourned the meeting at 2:26p.m.

**Next meeting is scheduled for October 7, 1:30 p.m. at Hermiston Station #3.**