

**UMATILLA MORROW RADIO & DATA DISTRICT**

**Hermiston Fire Station #3**

February 3, 2015 – 1:30PM

Present: Director Lieuallen Director Roxbury  
Director Kennedy Director Matlack

Absent: None

Guests: Fred Simpson, Motorola Ron Spencer, Motorola  
Marlon Johnson, Day Wireless Pat Lund, Day Wireless  
Jennine Weber, Harris Corporation Marty Broadbent, Boardman Fire  
Keith Tinsley, Harris Corporation Larsen Grabenkort, Motorola  
Craig Inouye, Harris Corporation Jean-Pierre Devieux, Harris Corporation

Staff: Shawn Halsey, Rosanna Brown, Brett Mueller

**I. Call to Order Recognition of Guest(s):** The Board recognized all guests.

**II. Roll Call:** All Directors were present at the meeting.

**III. Minutes of Meeting from January 6, 2015**

*A motion to approve the minutes from the January 6 meeting was made by Director Roxbury and seconded by Director Kennedy.*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

*Director Roxbury: Aye*

*Director Kennedy: Aye*

**IV. Changes/Additions to the Agenda:** None

**V. Business from Guests:** None

**VI. Old Business**

**A. New Director and Board Elections**

Director Rogelstad submitted his resignation from the Board at the last meeting and Marty Broadbent submitted a letter of interest in replacing him until the term is up. In response to Director Matlack's question, Shawn reported that the vacancy was published and there were no additional letters of interest.

*A motion to accept Marty Broadbent as a Director on the Board at this time and run for reelection in May was made by Director Roxbury and seconded by Director Kennedy.*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

*Director Roxbury: Aye*

*Director Kennedy: Aye*

Director Broadbent was sworn in by Shawn.

*Director Lieuallen nominated Director Roxbury as chairman of the Board. The nomination was seconded by Director Kennedy.*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

*Director Roxbury: Aye*

*Director Kennedy: Aye*

*Director Broadbent: Aye*

**B. MCC 7500 Console Project Report**

Shawn reported that, since the last meeting, there has been a console reset without a known reason. All other issues that were brought to his attention were explainable and not related to the consoles.

Brett returned from console training in Chicago and has input on a few things that can be pursued and maybe find the cause of the occasionally missing audio.

Fred Simpson thanked the Board for a good project, even though it was trying at times. He appreciated Shawn and Brett helping to work through the issues. The updated system manual has been delivered and received and there are 3 open cases that will be closed out when Motorola and the District are satisfied with the resolution. The wire sharks will be left in place to collect data.

**C. District Vehicle Lighting**

Shawn spoke with the District's insurance agent and SDAO regarding the lighting of the Tahoe. SDAO would like to discuss it further with Shawn during the SDAO conference this week. Their initial reaction was that the District is already in the correct class and the rates shouldn't increase but they want to discuss liability.

## **VII. New Business**

### **A. System Administrator's Report**

1. **Unit Tracking Sheet:** The tracking sheet showed the dual head radio that was returned from Boardman Fire. Shawn learned recently that UCSO will be purchasing 5 new vehicles and will need 3 new mobiles. They are hiring new deputies.

2. **District Income Review:** The Board reviewed the Income Sheet. Shawn noted that a payment was received from the Navy for the Bombing Range and more payments are expected.

3. **District Expenditures Review:** The Board reviewed the Expenditures Sheet.

4. **District Bank Statement/Checks Review/LGIP:** The board reviewed the checks and statements. In response to Director Roxbury's question, Shawn reported that the District holds a local savings account with about \$30,000 to use for transfers into the checking account. Shawn plans to move about \$600,000 from the checking account to the LGIP account soon.

### **B. Resolution 15-02-03-01: Changes to the Budget**

The District received an unexpected bill from APCO. The membership fee was paid in full in July and the recent bill was prorated to match up with APCO's billing cycle.

*A motion to adopt Resolution 15-02-03-01: Changes to the Budget as provided, was made by Director Matlack and seconded by Director Kennedy.*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

*Director Roxbury: Aye*

*Director Kennedy: Aye*

*Director Broadbent: Aye*

## **VIII. Open Discussion**

In response to Director Matlack's question, it was clarified that, since Director Roxbury is the new chairman, Director Lieuallen will revert back to vice chair.

Shawn suggested that the Board schedule a working session in late February or early March. He would like the session to include information gained from the SDAO conference, review of policies and procedures for the new director, and presentations from vendors. After discussion, it was decided to have the session on Tuesday, February 24 from 1-5pm with the location to be determined. Shawn will send out notice to the Board.

Larsen Grabenkort, from Motorola, reintroduced himself. He was previously in Ron's position and will now be working with Ron in a different role.

## **IX. Harris Presentation**

### **X. Adjourn**

*A motion to adjourn the meeting at 2:31pm was made by Director Lieuallen and seconded by Director Kennedy.*

*Director Lieuallen: Aye*

*Director Matlack: Aye*

*Director Roxbury: Aye*

*Director Kennedy: Aye*

*Director Broadbent: Aye*

**Next meeting is scheduled for March 3, 1:30 p.m. at Boardman City Hall.**