

## UMATILLA MORROW RADIO & DATA DISTRICT

Boardman City Hall

September 1, 2015 – 1:30PM

Present: Director Kennedy                      Director Matlack  
          Director Pratt                              Director Roxbury

Absent: Director Lieuallen

Guests: Ron Spencer, Motorola              Rick Stokoe, Boardman Police Department  
          Marlon Johnson, Day Wireless

Staff: Shawn Halsey, Rosanna Brown

I. **Call to Order Recognition of Guest(s):** The meeting was called to order at 1:35pm.

II. **Roll Call:** Directors Matlack, Roxbury, and Pratt were present. Director Kennedy arrived at 1:54 p.m. Director Lieuallen was absent.

### III. Minutes of the Meeting from July 7, 2015

*A motion to approve the minutes from the July 7 meeting was made by Director Pratt and seconded by Director Matlack.*

*Director Matlack: Aye*

*Director Pratt: Aye*

*Director Roxbury: Aye*

### IV. Changes/Additions to the Agenda:

Add: New Business J. New System User-LifeFlight

### V. Business from Guests/Open Discussion

Motorola Update, Ron Spencer

Ron notified the Board that the one year warranty expired on September 15. Shawn had not indicated interested in post warranty services. Ron is working with Kathy and Kristen on post warranty service for the NICE logging equipment. Motorola is also working to finalize the contract offer to Morrow County Sheriff's Office to add one dispatch position, making a total of four positions. The contract will be billed to and equipment delivered to MCSO. The District will need to document who owns the asset after completion. Ron asked that he be given specific dates, if there are any. There is a Northwest MTUG meeting scheduled for October 9 in Richland, Washington and is for users with Motorola equipment in the Northwest. Ron suggested that Shawn and at least one director attend. Ron met with the Board in February to discuss maintenance and life cycle service for the network and would like to arrange a follow up meeting in October.

### VI. Old Business

#### A. Cabbage Hill Tower Contract

Shawn reported that, after a lot of review and changes, there is a final version of the contract. The contract in the packet was accurate, except for an update to the insurance for a \$10 million liability for the District. The price agreed upon matched the RFP. Shawn has reviewed the contract with Special Districts and Umatilla County counsel. The contract total is \$97,104.97. Having water on site during fire season will be the responsibility of the State. *A motion to accept and sign the Cabbage Hill Radio Site tower contract in the amount of \$97,104.97, between UMRDD and Day Wireless, was made by Director Matlack and seconded by Director Pratt.*

*Director Matlack: Aye*

*Director Pratt: Aye*

*Director Roxbury: Aye*

### VII. New Business

#### A. System Administrator's Report

1. **Unit Tracking Sheet:** Portables were issues to Tribal Fire and UCSO.

**2. District Income Review:** The Board reviewed the July and August income.

**3. District Expenditures Review:** The Board reviewed the July and August expenses. The amount was high due to paying two months of regular expenses, site leases, elections, workers comp, and radios and radio repairs.

**4. District Bank Statement/Checks Review/LGIP:** The Board reviewed the statements and checks. Shawn planned to move money from the checking account to the LGIP account.

#### **B. Coombs Canyon Battery Bank Purchase**

Shawn provided a Day Wireless quote of \$14,745 to replace the battery bank at Coombs Canyon. This is a similar project to the recent, emergency purchase of batteries for the Prime Site. There was a high temperature event at the Coombs site, when ODOT workers turned the HVAC off and did not turn it back on. A microwave card is also needed. Shawn will discuss a partial payment from ODOT. Shawn recommended approving the Day Wireless quote and noted that it included disposal of the old batteries, which can be difficult to arrange at remote sites.

*Kennedy arrived at 1:54 p.m.*

*A motion to approve the Day Wireless quote of \$14,745, for the Coombs Canyon Battery Bank purchase was made by Director Pratt and seconded by Director Matlack.*

*Director Roxbury: Aye*

*Director Kennedy: Ay*

*Director Matlack: Aye*

*Director Pratt: Aye*

#### **C. Hermiston High School**

Shawn reported that he did some testing at Hermiston High School, after receiving a report that there were dead spots in the building. He found some areas that do not have coverage. He recommended installing a system, similar to the one put in at Boardman High School.

Director Kennedy asked why this issue was brought up at this time and Shawn theorized that the work that has been done on the building has caused more attenuation. Also, the resource officer is new. The system would cost less than \$5000 and does not include the purchase a new radio, as Shawn has spares. Directors Pratt and Matlack were supportive of this system installation, based on the problem being identified by HHS staff and verified by Shawn.

#### **D. Bone Point-USFS**

Shawn spoke with his counterpart at the Forest Service about interest in partnering on a site at Bone Point. The spot is in Umatilla County and overlooks 395 S, by the North fork of the John Day River. Currently, there is no coverage there. OSP has a site on the ridge to the East. Neither site has power. Shawn plans to talk to the State about their site also. One benefit of going with the Forest Service is that the site would be a clean slate, with the District's own radio and power. The Bone Point site is higher and offers more coverage. Shawn will bring more information later, including coverage numbers and cost estimate.

#### **E. EDX Coverage Prediction Software**

Shawn distributed coverage maps to the Board to review, as an example of what the EDX software is capable of. The District has a 2 month lease of the software for testing. The coverage maps showed where sites have the strongest coverage and included the proposed Cabbage Hill site. It allows the ability to see which sites are responsible for traffic in each area of the District. The maps showed coverage when Sillusi is down, Highway 37 coverage, Pilot Rock coverage and more.

#### **F. Oregon Radio Conference**

Shawn distributed the conference agenda to the Board. He has been working with people from around the state to coordinate the Oregon Radio Conference. It will be September 15, in Hood River. Discussions will include what systems each agency has, what they are having good luck with, what isn't doing well and ideas on how to address the issues. They will also discuss interoperability, licensing, and getting systems to work together. Shawn plans for the conference to be an annual event for system managers, engineers, and technicians. Steve Myren expressed interest in attending, to Shawn.

### **G. State Interoperability Grant**

If the District is awarded the grant, Shawn plans to put up repeaters to use as base stations on national interoperability frequencies. This will enable any agency to connect to our Dispatch, no matter their band. He is working on the grant application and the due date is September 30. He will obtain quotes for materials and labor from Day Wireless and Daniels/Codan.

### **H. Missing IRFD Portable**

Larry Burns voiced concern to Shawn about missing an Irrigon Fire radio. It was deactivated and turned off. He believes it might have been stolen and has asked for a replacement radio. Director Kennedy felt that he should report it to the Morrow County Sheriff's Office. Shawn has its serial number. The Board will discuss a replacement after a report has been filed with MCSO.

### **I. Daniels Presentation**

Codan/Daniels is interested in giving the District a presentation, as they know the District plans to purchase a new trunked system in the future. They have been doing research and have a proposal and would like an hour and a half for the presentation. Shawn suggested a work session in October and will check on dates with Daniels and with the Board.

### **J. New System User: Lifeflight**

Currently, all fire radios except Athena and Lexington are programmed with the direct channel NEON to talk to the Lifeflight helicopters. Shawn plans to program the channel into the law enforcement radios next.

Lifeflight has requested use of the District's system to talk to their Boise Dispatch Center. They would like to install a trunked radio in a helicopter and in their headquarters. They would purchase the 2 radios and pay for access to the system.

The Board consensus was positive. They would be the first private entity on the system, but they are unlike other private agencies, as their primary function is first responder support. Shawn will bring a proposed agreement to the next Board meeting.

## **VIII. Open Discussion**

### **X. Adjourn**

*A motion to adjourn the meeting at 2:32 p.m. was made by Director Matlack and seconded by Director Kennedy.*

*Director Kennedy: Aye*

*Director Matlack: Aye*

*Director Pratt: Aye*

*Director Roxbury: Aye*

Next meeting is scheduled for October 6, 1:30 p.m. at Boardman City Hall