

Director Kennedy: Aye

Director Pratt: Aye

Director Lieuallen: Aye

E. Communications Interoperability Grant Purchases

Shawn planned to make a purchase, but wanted to discuss the Day Wireless quote with Pat Lund first. He will bring an accurate quote to the next meeting. The equipment from Daniels had not arrived.

VII. New Business

A. System Administrator's Report

1. Unit Tracking Sheet: There were no radios issued in the last month. Shawn received a request from Hermiston Fire for 4 more portables. They plan to have more radios in their vehicles and less in the stations. Shawn planned to do an inventory of their radios because he wasn't sure if they were fully utilizing the units they currently have. Director Kennedy asked why they have 5 base stations, since they only have 3 fire stations and Shawn explained that actually have 4 (tracking sheet will be updated) and that the fourth radio is in the ops center. Subscriber units will be a large part of the cost of a new system and Shawn expects not to replace all of the current units. Some agencies will have less radios with the new system.

2. District Income Review: The Board reviewed the income report.

3. District Expenditures Review: The Board reviewed the expenditure report.

4. District Bank Statement/Checks Review: The Board reviewed the bank statements.

5. LGIP: The Board reviewed the LGIP report. Shawn made a deposit of \$150,000.

B. ICS Class Recommendations for Board of Directors

Shawn spoke with the NIMS coordinator at the State Emergency Management Office when he was applying for the recent grant and asked about training for the directors. Based on the occupations and experience of the current directors, Shawn felt that NIMS classes are not really needed, but he has a list of suggested courses if anyone is interested. This type of training would count toward the SDAO Best Practices discount.

C. Resolution #16-03-01-01: Changes to Budget

Shawn reviewed the budget lines that the Resolution amended. Due to unplanned maintenance and upgrade of the underbuild system, the budgeted amount for Microwave System Maintenance was insufficient. \$3800 was moved into that line from the Site Development line. The District office space was increased and that caused an increase in rent, so \$1100 was moved into Office Space Rent from Site Development. The Professional Services line was increased by \$40,000, from Site Development, to cover the cost of the contract with Mission Critical Partners.

The resolution was read by Shawn by request of the Board.

A motion to adopt Resolution #16-03-01-01: Changes to the Budget, was made by Director Kennedy and seconded by Director Pratt.

Director Pratt: Aye

Director Kennedy: Aye

Director Lieuallen: Aye

D. Lost East Umatilla Rural Fire Portable

Don Jackson notified Shawn that an East Umatilla Rural Fire portable had been lost. They have not been able to contact the person that it was issued to. The radio was deactivated. Don asked Shawn to invoice the EURF District for the cost of replacing the portable. The Board agreed that the loss was considered unacceptable and approved the invoicing of the EURF District.

VIII. Open Discussion:

Shawn had a recent discussion with Rob Reish, ODOT Wireless Director, regarding sites that belong to the State but only have District equipment installed. Those sites are Jordan, Boardman, and Wilkinson. Rob felt that the District should be paying the utilities on those sites and Shawn agreed to take over the financial responsibility. At the end of CSEPP, it was assumed that the sites would be taken over by OWIN, but that did not happen and the State is looking for ways to cut their expenses. Shawn plans to begin charging the State for space in District sites that house State equipment. Shawn expected to have an agreement for review and approval at the next Board meeting.

X. Adjourn

A motion to adjourn the meeting at 2:07pm made by Director Pratt and seconded by Director Kennedy.

Director Kennedy: Aye

Director Pratt: Aye

Director Lieuallen: Aye

The next meetings is scheduled for March 22, 1:00 p.m. at Hermiston Fire Station #3.

The next regular board meeting is scheduled for April 5, 1:30 p.m. at Hermiston Fire Station #3.