

UMATILLA MORROW RADIO & DATA DISTRICT

UCFD #1, Station 23
June 6, 2017 – 1:30PM

Present: Director Roxbury Director Lieuallen Director Roxbury
 Director Matlack Director Kennedy

Absent: None

Guests: Ron Spencer, Motorola Marlon Johnson, Day Wireless
 Rick Stokoe, Boardman Police Department Dale Primmer, Community Corrections
 Colin O’Canian, Motorola Nithya Kesavan, Motorola

Staff: Shawn Halsey, Rosanna Brown

Budget Hearing

- I. Call to Order: The budget hearing was called to order at 1:29pm.
- II. Roll Call: All directors were present for the hearing.
- III. New Business

A. Changes to Budget

In response to Director Roxbury’s question, Shawn reported that he had not made any changes to the budget that the budget committee approved. Changes could be made by the Board of Directors. Director Matlack pointed out that Line 13, on the Requirements Summary page (Budget page 4), was missing the amount in the “Approved by Budget Committee” column. The column read \$0, but should have been \$133,385. Shawn noted that it was a typo and that the amount should have been moved over.

The amounts on the Budget Resolution were correct.

Director Roxbury asked Shawn to explain the large sum in the Unappropriated Fund balance and Shawn explained that this is detailed in the Budget Message each year. The amount is to include one and a quarter year of actual expenses, since tax funding is not received for 4 months after the budget year begins.

B. Resolution 17-06-06-01

Budget Resolution 17-06-06-01 was read by the District Administrator.

Director Roxbury asked Shawn why the debt service line was not included in the General Fund line and Shawn explained that he took the advice of the State when creating and filling out the budget forms and that was how they laid it out. It was a slightly different way of doing it this year.

Director Kennedy left the room and was absent for this vote.

A motion to pass Resolution 17-06-06-01, as read by the District Administrator, was made by Director Matlack and seconded by Director Lieuallen.

*Director Roxbury: Aye
Director Matlack: Aye
Director Pratt: Aye
Director Lieuallen: Aye*

C. Open Discussion: None

D. The budget hearing was adjourned at 1:40pm.

Board of Directors Meeting

- I. **Call to Order and Recognition of Guests:** The meeting was called to order at 1:40pm.
- II. **Roll Call:** Directors Matlack, Lieuallen, Roxbury, and Pratt were present when the meeting was called to order.

III. Minutes of the Meetings from May 2, 2017

A motion to approve the minutes from the May 2 meeting was made by Director Lieuallen and seconded by Director Matlack.

*Director Matlack: Aye
Director Lieuallen: Aye
Director Pratt: Aye*

Shawn presented the Motorola Service Agreement and noted that the cost was about \$500/month higher than it had been in the past. This was due to the system being out of service and in extended support. Ron Spencer noted that Motorola will continue to give its best effort to provide services, but may need to work with other vendors on a system of this age.

Shawn budgeted for the higher amount and recommended that the Board sign the agreement.

A motion to accept the Motorola Service Agreement, as presented, was made by Director Pratt and seconded by Director Matlack.

Director Pratt: Aye

Director Matlack: Aye

Director Roxbury: Aye

Director Kennedy: Aye

c. Radio Request-Umatilla County Community Corrections (moved on agenda, in front of

b. Motorola Service Agreement)

Dale Primmer, director of Umatilla County Community Corrections, was working with Detective Westmoreland and they agreed that the probation officers should be carrying radios. The agency had 2 old mobiles and 2 portables. They asked the Board for system access for 2 base stations and an additional 9 portables. Primmer will work with Shawn and Director Lieuallen to acquire equipment and access. The Board approved UCCC having access to the system and felt that a motion was not needed.

Director Lieuallen left the meeting at 3:00pm.

d. Athena/Weston School District

Shawn was approached by the Athena Weston School District about becoming system users. They were looking for 3 portables and 3 mobiles to be installed in busses. The School District owned their own busses and the drivers were School District employees. They did not contract with a private company for service or equipment. The current school district user agreement did not have a way to charge for mobile radios so Shawn needed to update it. In response to Director Pratt's question, Shawn confirmed that he had the ability to give different users different priority on the system and that paid users were put at a lower priority than public safety.

A motion to accept the amended user agreement for school districts, specifically for the Athena Weston School District, as provided by the District Administrator was made by Director Matlack and seconded by Director Pratt.

Director Matlack: Aye

Director Roxbury: Aye

Director Pratt: Aye

Director Kennedy: Aye

e. PGG Site Batteries

The PGG site, south of Hermiston, had an issue with a battery in the stack and Shawn reported that it needed to be replaced right away and that, based on his testing, the entire stack needed to be replaced. A spare battery was ordered. The packet included quotes for batteries and labor and Shawn recommended approving the less expensive quote from Day Wireless.

A motion to approve the Day Wireless quote, in the amount of \$15,338.88, was made by Director Kennedy and seconded by Director Pratt.

Director Matlack: Aye

Director Roxbury: Aye

Director Pratt: Aye

Director Kennedy: Aye

C. Open Discussion

Shawn updated the Board on his participation in the Jamming Exercise at the Idaho National Laboratory. He planned to be there from July 15 to July 18. He expected the exercise to be interesting and planned to take the Tahoe and equipment for testing.

Shawn was working with Umatilla County and Morrow County Emergency Management to make plans for the August 21 eclipse. Shawn planned to set up a 3 day site in Morrow County to provide communication support during the event and the days before and after it. He planned to visit the area to test coverage.

Director Matlack recommended that Shawn also get information about the visit of the Rainbow Group. He thought that it was also planned for August and expected people to travel into the area for it.

D. Adjourn

A motion to adjourn the meeting at 3:19pm was made by Director Kennedy and second by Director Matlack.

Director Matlack: Aye

Director Roxbury: Aye

Director Pratt: Aye

Director Roxbury: Aye

The next meeting is scheduled for July 11, 2017, at Boardman City Hall