

UMATILLA MORROW RADIO & DATA DISTRICT

Boardman City Hall

November 6, 2018 1:30PM

Present: Director Matlack Director Roxbury Director Pratt
Director Lieuallen Director Kennedy

Absent: None

Guests: Marlon Johnson, Day Wireless Rick Stokoe, Boardman Police Department
Justin Sterrett, Day Wireless Chris Lenz, Motorola
Jeannine Weber, Harris Nicole Jackson, Motorola
Will Mullins, JVC Kenwood Patrick Hoover, Communications Northwest
Sarah Dunley, JVC Kenwood Scott Skibness, Raycom
Tammie Wojcieszak, JVC Kenwood Steve Surwillo, CDX
Rich Cagle, JVC Kenwood Ray Garris, Nokia

Staff: Rosanna Brown, Shawn Halsey, Brett Mueller

I. Call to Order and Recognition of Guest(s): The meeting was called to order at 1:30pm.

II. Minutes of Meeting from October 2, 2018

A motion to approve the minutes from the meeting on October 2 was made by Director Matlack and seconded by Director Pratt.

Director Pratt: Aye

Director Roxbury: Aye

Director Matlack: Aye

Director Lieuallen: Aye

Director Kennedy: Aye

III. Changes/Additions to the Agenda: Old Business B. District Administrator Evaluation

IV. Business from Guests: None

V. Old Business

A. Next System Purchase

1. Legal Opinions

Shawn provided email responses in the packet, regarding the District's options for buying from an existing contract. He spoke with SDAO and they referred him to attorney Eileen Eakins. The District was billed \$400 for her legal opinion. Shawn also spoke to Doug Olsen, Umatilla County counsel. Both attorneys agreed that, as long as the parties conform to the contract, it is okay.

2. Microwave

The microwave system had been redesigned since the last Board meeting. The new typography lightened the load at PGG, with regard to the dishes. The cellular company wanted to add more weight and Shawn did not believe that the site could handle the additional weight so he did not plan to allow it.

Shawn was waiting for responses from two prospective vendors. He asked the Board to meet again, before December 4, to discuss the vendor responses.

3. LMR System

Shawn reported that he had received vendor proposals and had gone over them. They had come from Motorola, JVC Kenwood, and Raycom/Tait. CDX also reviewed the proposal. Their report graded high or low, based on compliance with the RFP. The RFP was only used as an internal baseline, since the vendors had not seen it. Shawn determined, based on the Board and user feedback that the District did not want to tie into the Benton County system, so Motorola was set aside.

JVC Kenwood and Raycom/Tait put forward their best proposals and Shawn and Steve (CDX) agreed that they were technically nearly identical. After reviewing each proposal, it was determined that there was no significant difference at the technical level and the cost over 10 years was a less than 2% difference. Based on that determination, Shawn and Steve reviewed other things like vendor qualification and experience. Tait had more systems in the Northwest. The radio system in Grant County, Washington was Tait and they were very happy with it. The State of Oregon used and liked the Tait subscribers and ran a Harris system. Raycom/Tait provided better implementation support. Shawn recommended to the Board to choose the Raycom/Tait solution. He felt that the

District should enter into negotiations, but reserve the option to go to JVC Kenwood if an agreement could not be reached with Raycom/Tait.

Director Matlack noted that the feedback he heard from the User Group meeting indicated the general consensus was that users thought a system that they could always count on was the most important priority, even more than interoperability and the user group did not seem to want to partner with another system and loose autonomy. Shawn agreed that that is what he also heard, and that the message from the users was clear. Shawn reported that the prices he presented at that meeting had changed since then and that Raycom/Tait and JVC Kenwood's costs were much closer now than they were then.

Director Roxbury asked Shawn to explain, if the vendor proposals were practically identical and were about the same price, why did he recommend Raycom/Tait? Shawn explained that their system was already in the area and had more local support and implementation. He expected the coverage to be the same with both vendors. Shawn also noted that the areas that still needed to be worked out would be taken care of during contract negotiations.

In response to Director Kennedy's question, Shawn said he felt that the Raycom/Tait solution would make interoperability with the State easy because the state is already aligned with Harris. The commonality of the subscriber units would also be helpful. The dispatch consoles would need to be replaced and the Tait consoles were preferred by the dispatchers. Director Lieuallen confirmed this and said it was based on the ability of the IRR having play back on all channels, not just those selected. It made catching traffic easier.

Shawn planned to have another User Group meeting to discuss talk groups for the next system. He believed that some current groups were not being used and could be left out of the next system. Talk groups would need to be added for the State and some of those talk groups would be encrypted.

Since the proposal included the system, consoles, and subscriber units, Shawn wasn't able to give the cost of one portable. He also noted that many agencies in the District had radios that would not be replaced in the new system.

A motion for the District to enter into negotiations with Raycom/Tait, based on their unsolicited proposal of October 30, 2018, but to leave open the possibility to engage JVC Kenwood should negotiations with Raycom/Tait be unsuccessful was made by Director Kennedy and seconded by Director Lieuallen.

Director Pratt: Aye

Director Matlack: Aye

Director Roxbury: Aye

Director Lieuallen: Aye

Director Kennedy: Aye

B. District Administrator Evaluation

The Board decided to move the District Administrator's evaluation discussion to the December meeting. Director Roxbury asked the Directors to send him their evaluations so that he could combine them. The Board wanted an Executive Session to take care of the evaluation. Directors Matlack and Lieuallen did not plan to be at the Board meeting on December 4. Shawn suggested holding the Executive Session at the microwave discussion meeting, to be held sometime before the December meeting.

VI. New Business

A. System Administrator's Report

1. Unit Tracking Sheet: Morrow County School District was issued 2 more portables.
2. District Income Review: The District Income Report was reviewed.
3. District Expenditures Review: The District Expenditures Report was reviewed.
4. District Bank Statement/Checks Review: The bank statements and checks were reviewed.
5. LGIP: The LGIP Report was reviewed. Shawn confirmed that the balance was where he projected it to be for the current budget year.
6. Safety Review: Earthquakes, Great Oregon Shakeout.

An earthquake in the Cascadia Subduction Zone is due anytime. The earthquake will be a Level 9 at the Coast. Shaking will be felt in Eastern Oregon at a Level 5 for 5 minutes. Brick structures will fail. The advice is to stay under something, with corners being the best place. It is also a good idea to have a fresh water kit near your desk. When the initial quake is over, it is advised to leave the building before the aftershocks begin. They will be as strong as the quake but will not last as long. Shawn has plans for keeping the system going during the 3-4 weeks of power outages following an earthquake and he is also applying for Homeland Security grants to pay for things like solar power battery plans and low power repeaters.

B. Damage to Boardman Site Antenna System

A few weeks ago, Shawn noticed the Boardman site was not holding pressure, which was necessary to keep moisture out of the hollow tubes that conduct the signal up to the microwave dishes. The site had 4 sets of wave guides with 2 pointing to Sillusi and 2 to Jordan Butte. The wave guides to Sillusi were the problem. He and Brett visited the site and found that both wave guides had bullet holes that were causing the loss of pressure. Shawn contacted Chief Stokoe and learned that there had been other vandalism in the area. Day Wireless was dispatched to patch the holes the next week. Shots had also been taken at the dishes, but there was no penetration.

Shawn guessed that the shooter was very close to the tower and felt that a gate for access would be preferable to the current set up. Also, the next microwave system will have cameras.

In response to Director Roxbury's question, Chief Stokoe stated that the charges for the shooting will be based on the value of the equipment. He noted that UEC and the Port had damage as well and that the nearby shooting range was set to be closed.

C. Bent Guy Torque Arms at PGG and Coombs Sites

Tower Engineering Professionals reviewed 5 sites to ensure they are ready for the next system installation. Shawn was waiting for that report. During this work, it was noticed that the guide towers at PGG and Coombs (ODOT sites) were over torqued at the time of installation. The arms were bent and cracking and replacement was recommended. Shawn said they would have to be fixed before additional work could be done at those sites. In response to Director Matlack's question, Shawn confirmed that the PGG site is still owned by PGG and he did not know if there was a plan for it to be sold.

VII. Open Discussion: None

VIII. *A motion to adjourn the meeting at 2:19pm was made by Director Pratt and seconded by Director Kennedy.*

Director Pratt: Aye

Director Matlack: Aye

Director Roxbury: Aye

Director Lieuallen: Aye

Director Kennedy: Aye

Next Meeting

December 4, 2018 @ 1:30pm

Umatilla County Fire District #1, Station 23