

UMATILLA MORROW RADIO & DATA DISTRICT

Boardman City Hall

July 2, 2019 1:30PM

Present: Director Pratt Director Lieuallen
Director Matlack Director Roxbury

Absent: Director Kennedy

Guests: Richard Stokoe, Boardman Police Department Marlon Johnson, Day Wireless
Loren Dieter, Boardman Police Department

Staff: Rosanna Brown, Shawn Halsey

- I. Call to Order and Recognition of Guest(s): The meeting was called to order at 1:35pm.
- II. Changes/Additions to the Agenda: None
- III. Business from Guests: None
- IV. Oath of Office: Shawn swore Director Pratt in and gave the board the election results from May 2019.
- V. Consent Agenda
 - A. Minutes of the meeting from June 4, 2019.
 - B. System Administrator's Report
 1. Unit Tracking Sheet
 2. District Income Review
 3. District Expenditures Review
 4. District Bank Statements/Checks Review
 5. LGIP

A motion to accept the consent agenda was made by Director Matlack and seconded by Director Pratt.

Director Roxbury: Aye

Director Matlack: Aye

Director Lieuallen: Aye

Director Pratt: Aye

- VI. Old Business
 - A. Microwave System Project Update

Shawn reported that the manufacturing was moving faster than expected, so the project gained a couple of weeks back into the schedule. Shawn expected staging in August, install in September, functioning in early December and a finish date in January.

- B. LMR System Project Update

All of the equipment had been delivered to Spokane for staging and was being racked. Staging was planned for the first week of August and would last 2-3 days. A console test was planned for today. CDX will review the test and suggest changes. After testing, the equipment would be disassembled and sent to the District. The 2 cores will be done first, then subscriber units will be programmed. Shawn expected that to happen in early September, with a cutover starting in the spring, leaving a lot of time for testing.

- C. GPS Update

Shawn reported that the license required to put an output to external server from the system would be about \$650 and that would be the only additional cost for GPS. Scott Skibness verified that it would work with CAD. Shawn noted that it

might be a change order to add. Director Pratt asked if the agencies would be expected to pay for the mobile antenna needed and, if so, let them know what their financial responsibility would be so they could plan for it. Shawn planned to bring the change order to the next meeting, for the Board to review. He also noted that, per Scott, having more than one path would be up to the CAD vendor.

D. Encryption

Shawn not have any news to report. He did note that he spoke with the User Group and there was concern among the users that the District would be open to a potential lawsuit because of what has happened already in the state so far. The issues had been dealt with by streaming over the internet, with a delay but it was a solution that neither party was happy with. Shawn still felt that the choice to have encrypted channels should be up to each agency, individually. He was considering speaking with a lawyer regarding the potential for being sued. Director Matlack suggested finding someone that had been through a similar issue and get their opinion. In response to his question, Shawn confirmed that there would not be any cost associated with un-encrypting a talkgroup, if that was necessary. Director Pratt was concerned with the personal information that was sent over the radios, when using open talkgroups. Shawn asked the Board if they wanted the encryption item to remain on the agenda for further discussion. In response to Director Lieuallen's question, Shawn said the subject of encryption related lawsuits did not come up in SIEC meetings, since it was not a technical issue.

VII. New Business

A. Safety Review

Based on the recommendation from the last meeting, Shawn planned to buy 3 fire extinguishers and trade them out at sites, so all the extinguishers could be tested without leaving any site unprotected. Director Matlack suggested creating a policy and implementing a program for maintenance, based on the minimum standards for testing. He felt that there was a liability to the Board and District if something happened.

B. State System Agreement

Shawn reported that the agreement with the State was very close to finalized. He met with them 3 weeks ago. The next step was to have an agreement in writing that the Board could review. Shawn planned to charge the same rate that he used for the Navy contract, which was a \$5,000 user fee and \$20 per radio per month. The agreement would be about \$75,000 for system access and that would include 200 primary users and another 200 passing through. The primary users included all of OSP and ODOT in the two counties. The agreement would also include the District's use of the microwave to Black Mountain from Gleason Butte and a circuit from Cabbage Hill to Weston. In response to Director Pratt's question, Shawn said he had not asked about access to the Roosevelt site, but he noted that the agreement with the State included access to all of their resources and it allowed for roaming anywhere the state system had service. Traffic on travel talk groups was also part of the agreement. In response to Director Matlack's question, Shawn said talking to Dispatch centers work like the patches did. VHF would stay the same for a while and Shawn did not expect the State to stop using VHF anytime soon. In response to the Board's question about coverage in parts of Morrow County, Shawn explained that there were not enough hill sites to cover all of the area and the Forest Service had restrictions on their areas that would make powering a trunked site impossible. Shawn planned to do testing with the State with their radios on the new system.

C. Resolution 19-07-02-01: Changes to the Budget

Shawn moved funds from the Contingency line to cover the overage in the PERS line and Elections line. Elections was always hard to guess because the cost was based on how many people were running for each position and that changed year to year.

A motion to adopt Resolution 19-07-02-01: Changes to the Budget was made by Director Pratt and seconded by Director Lieuallen.

Director Roxbury: Aye

Director Matlack: Aye

Director Lieuallen: Aye

Director Pratt: Aye

VIII. Open Discussion

A. September Meeting: The Directors present indicated they would be available for the board meeting scheduled for 9/3/19.

Shawn asked the Directors if they were interested in going to the system staging during the first week of August, in Spokane. The staging included all of the components for the sites and dispatch consoles. He planned to speak to the ethics commission regarding the rules if more than 2 directors attended.

IX. Adjourn

A motion to adjourn the meeting at 2:15pm was made by Director Matlack and seconded by Director Lieuallen.

Director Roxbury: Aye

Director Lieuallen: Aye

Director Matlack: Aye

Director Pratt: Aye

Next Meeting
August 6, 2019 @ 1:30pm
UCFD #1, Station 23