

UMATILLA MORROW RADIO & DATA DISTRICT
BUDGET HEARING
Umatilla County Fire District #1, Station 23
June 2, 2020 1:30pm

Present: Director Pratt Director Matlack
 Director Roxbury Director Lieuallen

Absent: Director Matlack

Guests: Marlon Johnson, Day Wireless Bob Simmons, CDX
 Scott Skibness, Racom Steve Surwillo, CDX (telephonically)
 Yang, Tait

Staff: Shawn Halsey, Rosanna Brown

I. Call to Order and Recognition of Guests: The hearing was called to order at 1:29pm.

II. New Business

 A. Changes to the Budget

Shawn noted that there were a few changes to the budget, based on the events of the past week. He reported that there would not be any extra expenses related to the Coombs Canyon site, except for the replacement of the tower equipment which was covered by insurance. He informed the Board that the \$30,000 previously moved into the Site Modification line for that expense could be put back into the Field Equipment and Site Equipment lines or into a different line. One suggestion he put forth was to create a new line called Real Estate for the possible purchase of land that the PGG site was on. He spoke with the PGG property owner and they discussed the purchase of a section of the land by the District. He was given a ballpark figure of \$17,000 per acre, with 50 acres available, but was also told that that figure was negotiable. Shawn did not believe that the District needed, or could afford the 50 acres, but he was interested in parcel of 5-7 acres.

In response to Director Lieuallen's question, Shawn replied that he was unsure of how the land was zoned, but suspected heavy industrial. He noted that the land was not farmed, it was next to the railroad line and a landfill or quarry, and it did not have water. There was a possibility of putting a District office building there, but would be challenging. The site was at Feedville and First Street.

In response to Director Pratt's question, Shawn thought the District paid about \$6,000 for the annual lease.

In response to Director Roxbury's question, Shawn confirmed that PGG was willing to do the work to subdivide the property. Shawn would like to schedule a meeting with the PGG representative to discuss it further and he would like a Board director to join them.

Shawn felt that the \$20,000 that was moved out of the Site Equipment line did not need to be put back there, so that could be moved into the new Real Estate line. The Board asked Shawn if some money could be put toward the property, to confirm interest, with further payments made later, possibly through a loan. Shawn said that would be part of the discussion with the land owner and asked the Board if they wanted to put money aside for the purchase. Director Kennedy preferred to budget for the land now, instead of trying to find the money during the fiscal year. The Board agreed.

Shawn also asked the Board to increase the Microwave System Maintenance line to \$12,000, from \$9,000, since the first year of the maintenance agreement had already started. He had other expenses planned for the year that he would fund from the Infrastructure and Equipment Replacement line.

Director Roxbury asked Shawn how he came up with the amount in the Contingency line and Shawn explained that there wasn't a formula he used. It was the same amount each year and it seemed to have worked well in the past.

Director Kennedy asked if the microwave demolition labor was paid with equipment, could funds from that line be moved into Real Estate. Director Roxbury suggested, if there was a labor cost for the microwave system demo, could the equipment be deactivated for a year, but left on the towers. Shawn confirmed that was possible, however he did not want to do that at the Benton County site because it did not belong to the District and he did not want to overload their tower. In response to Director Kennedy's question, Marlon gave an estimate of \$5,000 to remove the equipment from

the Benton County site. Shawn noted that all of the old equipment would have to be removed, but that it could be put off for a year at most of the sites, even those that belonged to the State.

In response to the Board's question, Shawn felt confident that moving \$50,000 from the Microwave System Removal line would leave enough to take care of the Benton County equipment and any other sites where the tower load was an issue. Shawn asked Bob and Steve, from CDX, their thoughts on the plan and they agreed that, if the towers could accept the load, there was not an issue with putting off the removal for a year, especially if it did not have any effect on current leases or contracts.

The Board agreed to increase the Microwave System Maintenance line to \$12,000, from \$9,000. They agreed to create a Real Estate line and put \$27,000 into it, from the Site Modification line. Director Roxbury also noted that the funds could be moved around again, based on the agreement with PGG.

B. Resolution 20-06-02-01: Adopting the Budget

A motion to adopt Resolution 20-06-02-01: Adopting the Budget, with noted changes, was made by Director Pratt and seconded by Director Lieuallen.

Director Pratt: Aye

Director Lieuallen: Aye

Director Kennedy: Aye

Director Roxbury: Aye

III. Open Discussion: None

IV. Adjourn 1:59pm

A motion to adjourn the Budget Hearing at 1:59pm was made by Director Lieuallen and seconded by Director Kennedy.

Director Pratt: Aye

Director Lieuallen: Aye

Director Kennedy: Aye

Director Roxbury: Aye