

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
Boardman City Hall
November 3, 2020 1:30pm

Present: Director Pratt Director Roxbury (telephonically) Director Lieuallen (telephonically)
 Director Matlack Director Kennedy

Absent:

Guests: Rick Stokoe, Boardman Police Department Marlon Johnson, Day Wireless
 Rod Ekholm, Racom Scott Skibness, Racom
 Steve Surwillo, CDX (telephonically) Bob Simmons, CDX (telephonically)

Staff: Shawn Halsey, Rosanna Brown

I. Call to Order and Recognition of Guests

In Director Roxbury's absence, Director Lieuallen called the meeting to order at 1:30pm.

II. Changes/Additions to the Agenda: None

III. Business from Guests: None

IV. Consent Agenda

- A. Minutes of the meetings from October 6, 2020
- B. System Administrator's Report
 - 1. Unit Tracking Sheet
 - 2. District Income Review
 - 3. District Expenditures Review
 - 4. District Bank Statements/Checks Review
 - 5. LGIP

A motion to accept the consent agenda was made by Director Pratt and seconded by Director Kennedy.

Director Lieuallen: Aye

Director Pratt: Aye

Director Kennedy: Aye

Director Matlack: Aye

V. Old Business

A. LMR System Project Update

The mobile installations were completed last month. Since then, Shawn had been doing trouble shooting system-wise, and finishing the dispatch center installs. He had moved onto desktop and base station radios and expected that to take a few more days. He reported that there were delays with the networked based stations, due to lack of cooperation from the users' IT departments.

Shawn and Rod were also working on the GPS integration with CAD and PTT. It was coming along pretty well and a few issues had been identified and addressed. Shawn noted that the system had been working better.

Rod reported that they had identified a bug that Racom worked with Tait to resolve and had deployed the software to fix it after testing it. He reported that it was going well.

Another issue that had been identified and addressed was emergency button activation going over the regular talk group, instead of the emergency talk group. Shawn was currently updating the firmware in the subscriber units to correct the problem.

Regarding the Pendleton site dropping out, Shawn reported that it had not reoccurred since the changes were made.

There was a timing issue with the simulcast sites last week. Rod explained that it was a delay spread, which meant multiple transmitters were covering one area and there could be issues in the overlapped areas. They spent the previous

week making adjustments in Boardman, Hermiston, and Pendleton, corrected an error, and hadn't heard any negative effects from those fixes. They were relying on user feedback to point them toward trouble areas.

Rod reported that, since the last meeting, there had been 2 portable and 2 mobile bug fixes related to scanning and timing issues. They also did a base station fix by overwriting firmware. He felt that overall things were going well and that lots of issues had been identified and addressed. He noted that there were a few operational changes in the agencies, but that not many had been needed.

In response to Director Lieuallen's question, Shawn confirmed that there had been some audio level issues in Dispatch and that he was working with Rod and the dispatchers to address them. They were also working with Avtec to diagnose issues with channel granting and channel activity. Avtec was still reviewing the logs and did not have an answer yet. Rod confirmed that, with regard to the volume levels in Dispatch, each dispatcher would need to make their own adjustments to their volumes to customize their station when coming on shift.

Shawn and Rod also noted that some of the issues were related to the users, specifically not speaking directly into their mics. They found that there was far less complaints with the mobiles, in regard to the legibility of the traffic.

Director Roxbury joined the meeting by teleconference.

B. Coombs Project Update

Shawn reported that concrete had not been poured at the Coombs site. He was unsure if it would be done before the snow started. He explained that the site was very hard to get to once it snowed. The last update he got was that they were looking for set up bolts to attach the tower to the concrete slab and that they expected to have those by the next week.

Shawn provided a quote from Racom for labor and materials for the Coombs site, to be done when the tower was up. He recommended approving the purchase.

A motion to approve the purchase of labor and materials at the Coombs site, from Racom in the amount of \$30,505, was made by Director Pratt and seconded by Director Kennedy.

Director Lieuallen: Aye

Director Pratt: Aye

Director Roxbury: Aye

Director Matlack: Aye

Director Kennedy: Aye

VI. New Business

A. Safety Review

Shawn reminded the group to drive safely during cold weather, be aware of health regulations for holiday gatherings, and for the staff to be careful when navigating the District office during the system transition.

VII. Open Discussion

Director Matlack asked Shawn for clarification on the unit tracking sheet and Shawn confirmed that the numbers listed for OSP were radios expected to be on the system and were already purchased by the state. They were not radios that the District would need to purchase.

Director Matlack noted that his vehicle had been dead a few times since his new mobile was installed and asked if that radio was programmed with the kill switch. Shawn confirmed that it should have been, and that he could find out by checking the car/radio after 2 hours. Director Kennedy confirmed that all of the new mobiles at UPD had been programmed correctly.

In response to Director Kennedy's question, Shawn reported that OSP expected to be on the District system by the end of November.

VIII. Adjourn

A motion to adjourn the meeting at 2:07pm was made by Director Kennedy and seconded by Director Matlack.

Director Lieuallen: Aye

Director Pratt: Aye

Director Roxbury: Aye
Director Matlack: Aye
Director Kennedy: Aye

Next Meeting
December 1, 2020 1:30pm
Location: Umatilla County Fire District #1, Station 23