

## BUDGET MESSAGE

### Umatilla Morrow Radio & Data District

May 18<sup>th</sup>, 2021

The Umatilla Morrow Radio and Data District (UMRDD or District) includes 5,280 square miles that lie inside Umatilla and Morrow Counties, excluding the Confederated Tribes of the Umatilla Indian Reservation and the City of Milton-Freewater. The Assessed Value for the District is \$6,856,451,285. The total population is 82,628.

The District's purpose is to provide all public safety agencies within its boundaries with the ability to communicate via Land Mobile Radio (LMR) based voice or data systems and to replace equipment when it becomes inoperable due to damage, regulation, becomes unserviceable, or new technologies become available.

UMRDD operates and maintains the current bi-county trunked communications system and several smaller conventional systems currently in service throughout the District.

The 2021-2022 Budget is the district's eleventh budget. It continues to become more specific and detailed as the more experience has been gained over time.

Four months of funding has been included in unallocated lines in Personnel Services - \$98,798 - and Materials and Services - \$14,000 - as in previous years. This increases the budget by \$112,798.

The district expects to have approximately \$798,010 cash on hand at the beginning of the 2021-2022 fiscal year.

The District expects to receive \$20,717 in lease payments from US Cellular and Sprint and \$4,000 in interest.

User fees are expected to contribute \$16,500 from the Confederated Tribes of the Umatilla Indian Reservation, \$1,800 from Union Pacific Railroad, \$9,320 from the US Navy, \$8,000 from local school districts, and \$76,908 from the State of Oregon.

During the 2020-2021 budget year, UMRDD has collected \$1,388,693 from 2020-2021 taxes with an estimated \$50,000 yet to be collected making the estimated 2019-2020 budget revenues \$1,438,693.

UMRDD has collected \$23,777 from 2019-2020 taxes, \$5,700 from 2018-2019 taxes, \$4,047 from 2017-2018 taxes, \$4,529 from 2016-2017 taxes, \$145 from 2015-2016 taxes, \$50 from 2014-2015 taxes, \$5 from 2013-2014 taxes, and \$4, 2012-2013, and \$4 from 2011-2012 taxes during this budget year for a total of \$38,261 collected from previous year's taxes. The total taxes collected from all years for the 2020-2021 fiscal year is estimated to be \$1,476,954.

Assessment forecasts for the 2021-2022 budget year advise a 1% increase in Umatilla and Morrow County assessments. 2021-2022 tax amounts presented in this document, as always, represent a conservative approach.

\$1,487,744 in property tax revenue is estimated to be received for this budget year. \$35,000 is expected to be collected from previously levied taxes in 2021-2022. The total taxes collected from all years for the 2021-2022 fiscal year are estimated to be \$1,522,744.

I have added \$200,000 in the Grant Funds line as there is a possibility that the District may receive grant funding in the 2021-2022 budget year.

The budget will be broken down by section and explained line by line below.

## I. Personnel Services

- A. Administrator Salary: A COLA increase of 2.6% in November to \$94,985 was added this year.
- B. Administrative/Technical Assistant Salary: A COLA increase of 2.6% in July to \$45,457 plus \$1,000 added to the line for possible overtime.
- C. Communication Technician: A COLA increase of 2.6% in July to \$83,962 and \$1,000 added to the line for possible overtime.
- D. Payroll Taxes: Estimate from book keeper, about 8% of salary total.
- E. PERS: This line will be increased by approximately 11% per year until 2026 according to PERS predictions.
- F. Medical Insurance: Based on district policy that limits medical cost to this maximum amount.
- G. Workers Comp: Based on historical costs.
- H. Life Insurance: Based on historical cost.
- I. HRA (Health Reimbursement Account): This is a new line this year. In previous years, this cost was incorporated into the Medical Insurance line. It has been separated for clarity.
- J. Long Term Disability: Based on historical cost.
- K. FireMed: Current membership rate for two employees.

## II. Materials and Services

- A. Professional Services: Engineering studies of post-project tower loading assessments and possible new site construction and FCC licensing assistance.

- B. Voice System Maintenance: Based on service support agreements with the LMR and Dispatch Console vendors.
- C. IT Services: Based on historical costs.
- D. Microwave System Maintenance: Based on service/support agreement with microwave vendor.
- E. Subscriber Unit Maintenance: Expected to be low as units are new and under warranty.
- F. Office Supplies and Maintenance: Based on historical costs.
- G. Notifications and Publication: Estimation of costs associated with required publications.
- H. Training/Travel: Provides training for district staff and funds to travel to meetings, training sessions, and conferences.
- I. Office Space Rent: Based on rental agreement with Umatilla County.
- J. Dues/Fees: Based on historical costs.
- K. Subscriber Unit Software Maintenance: Based on historical costs.
- L. Insurance: Based on historical costs.
- M. Annual Audit: Based on current agreement.
- N. Elections: Based on historical costs, there will be no elections this year.
- O. Cell Phone and Data Card: Based on historical costs.
- P. Protective Clothing and Equipment: Based on historical costs.
- Q. Test Equipment Maintenance: Based on historical costs.
- R. Vehicle Expenses: Based on historical costs and upfitting of two vehicles this year.
- S. Legal Expenses: Minimal costs are expected, but funds should be available.
- T. Board Expenses: Based on historical costs.
- U. Bookkeeping Contract: Based on historical costs.

### III. Facilities

- A. Site Leases: Based on historical costs.
- B. Site Maintenance: Estimated costs of power, propane, weed abatement, HVAC, tower, building, road, UPS/battery plant maintenance, and tower inspections.
- C. Site Modification: Upgrade work and site work for two potential new trunked sites and one conventional site.

### IV. Equipment

- A. Site Equipment: Estimated costs of purchasing and installing a new 800MHz repeater at Carney Butte and installation of an existing repeater at Madison Butte.
- B. Infrastructure and Equipment Replacement: This line will fund the final costs of the system upgrade project and provide funding for the installation of trunked sites at Pike's Peak and Ukiah.
- C. Field Equipment: Estimated costs of field radio equipment plus \$200,000 of potential grant funding for subscriber units.
- D. Interoperability Equipment: Miscellaneous interoperability equipment for District vehicles.
- E. System Licenses: 25 additional cellular PTT licenses.
- F. Test Equipment: The District will be making a purchase this year.

### V. Debt Service

- A. Debt Service: The District will be making annual payments for system upgrade financing in the amount of \$393,322 until the 2030-2031 budget year. An additional \$1,000 is provided for miscellaneous debt.

### VI. Contingency

- A. Contingency: The unknown nature of many costs within this budget calls for contingency funds.