

UMATILLA MORROW RADIO & DATA DISTRICT  
BOARD of DIRECTORS MEETING  
Teleconference Line  
October 12, 2021 1:30pm

Present: Director Pratt Director Kennedy  
Director Primmer Director Matlack

Absent: Director Roxbury

Guests: Bob Simmons, CDX Wireless Scott Skibness, Racom  
Danielle Mellado, Tait Steve Surwillo, CDX Wireless

Staff: Shawn Halsey, Rosanna Brown, Brett Mueller

- I. Call to Order and Recognition of Guests: The meeting was called to order at 1:30pm.
- II. Changes/Additions to the Agenda: None
- III. Business from Guests: None
- IV. Consent Agenda
  - A. Minutes of the meeting from September 7, 2021
  - B. System Administrator's Report
    1. Unit Tracking Sheet
    2. District Income Review
    3. District Expenditures Review
    4. District Bank Statements/Checks Review
    5. LGIP

*A motion to accept the consent agenda was made by Director Pratt and seconded by Director Matlack.*

*Director Kennedy: Aye*

*Director Matlack: Aye*

*Director Pratt: Aye*

*Director Primmer: Aye*

- V. Old Business
  - A. LMR System Project Update
    1. System Issues

Shawn reported that there were some resets in the past week. One was related to a system controller issue and would be fixed in the next update. Shawn asked for information on the Heppner site controller reset. It was a SIP stack reset on the main RFFS issue, on September 29 or 30. Scott Skibness reported that 2 of the 3 resets were SIP stack related, and would be fixed with the year end version release. Each reset was under 10 seconds and that was an improvement. The Heppner site controller was still under investigation. Tait was looking into it and it was not related to the SIP stack. Shawn explained that that the reset on the 29<sup>th</sup>, at the Pendleton site, was more of a longer term issue and had to do with a lock up of data. Brett explained that the resets at Pendleton and Heppner both required manual intervention to get them back online. Rod Ekholm was looking into them. Danielle planned to get more information from Shawn and then speak with Simon.

Scott noted that there had been a garbled audio issue, but it seemed to have been related to coverage. Shawn was also working on a reported issue that came in recently from Director Pratt. He also noted that Rod was ill and not available for work.

2. Acceptance-

Shawn had planned to do site visits during the week, but planned to reschedule them due to Rod's illness. Scott did not expect Rod to be back to work until at least the week after the next. If it went longer than that, they would look into

having someone else come in. Shawn wanted to get into the Black Mountain site ahead of the snow. The high sites would need visits by the last week of October. Scott also confirmed that there hadn't been any updated to the punch list since the last meeting.

VI. New Business

A. Safety Review

Shawn reported that, due to Covid concerns, the meetings were still being held via teleconference and the staff was still working from home. He was watching the tracking numbers and the positivity percentages for Umatilla and Morrow Counties. The numbers were leveling off and decreasing state-wide, but not in the two counties. He thought the current situation may last past the end of October. There were plenty of people still contracting the virus. He'd like to see numbers for the counties consistent with the state before going back to business as usual.

Regarding non-Covid safety concerns, site visits were coming up so it was time to start watching for yellowjackets in the areas. Based on the weather, snakes were no longer a concern for the year.

VI. Open Discussion

Shawn received an email from the Gilliam County judge, notifying the District that Frontier Telenet decided to go with another party for their system administration. The judge did express interest in talking to the District for advice about Gilliam County separating from Frontier Telenet. Shawn spoke with the District's attorney and she advised him to get more information about exactly what service they were asking for. Shawn thought it sounded like something the ORS would not allow. It could be possible for them to join the District as a user, but that would likely be the extent of service it could provide. Shawn also noted that Gilliam County asking for advice regarding a split from the other counties also had political implications that they needed to be aware of. He did not ask for any action from the Board, he was just informing it.

VII. Adjourn

*A motion to adjourn the meeting at 1:51pm was made by Director Pratt and seconded by Director Matlack.*

*Director Pratt: Aye*

*Director Primmer: Aye*

*Director Kennedy: Aye*

*Director Matlack: Aye*

Next Meeting: November 2, 2021

1:30pm

Location: Teleconference