

## BUDGET MESSAGE

### Umatilla Morrow Radio & Data District

May 23, 2022

The Umatilla Morrow Radio and Data District (UMRDD or District) includes 5,280 square miles that lie inside Umatilla and Morrow Counties, excluding the Confederated Tribes of the Umatilla Indian Reservation and the City of Milton-Freewater. The Assessed Value for the District is \$6,750,703,887. The total population is 87,553.

The District's purpose is to provide all public safety agencies within its boundaries with the ability to communicate via Land Mobile Radio (LMR) based voice or data systems and to replace equipment when it becomes inoperable due to damage, regulation, becomes unserviceable, or new technologies become available.

UMRDD operates and maintains the current bi-county trunked communications system and several smaller conventional systems currently in service throughout the District.

The 2022-2023 Budget is the district's twelfth budget. It continues to become more specific and detailed as the more experience has been gained over time.

Four months of funding has been included in unallocated lines in Personnel Services - \$124,872 - and Materials and Services - \$33,000 - as in previous years. This increases the budget by \$157,872.

The District expects to have approximately \$1,131,180 cash on hand at the beginning of the 2022-2023 fiscal year.

The District expects to receive \$21,160 in lease payments from US Cellular and T-Mobile and \$4,800 in interest.

User fees are expected to contribute \$19,610 from the Confederated Tribes of the Umatilla Indian Reservation, \$1,800 from Union Pacific Railroad, \$9,320 from the US Navy, \$8,900 from local school districts, and \$76,908 from the State of Oregon.

During the 2021-2022 budget year, UMRDD has collected \$1,519,092 from 2021-2022 taxes with an estimated \$35,573 yet to be collected making the estimated 2021-2022 budget revenues \$1,554,665.

UMRDD has collected \$20,546 from 2020-2021 taxes, \$5,352 from 2019-2020 taxes, \$6,931 from 2018-2019 taxes, \$2,783 from 2017-2018 taxes, \$933 from 2016-2017 taxes, \$450 from 2015-2016 taxes, \$1,030 from 2014-2015 taxes, \$37 from 2013-2014 taxes, \$27 from 2012-2013 taxes, and \$23 from 2011-2012 taxes during this budget year for a total of \$38,655 collected from previous year's taxes. The total taxes collected from all years for the 2021-2022 fiscal year is estimated to be \$1,558,042.

Assessment forecasts for the 2022-2023 budget year advise a 2% increase in Umatilla and Morrow County assessments. 2022-2023 tax amounts presented in this document, as always, represent a conservative approach.

\$1,636,440 in property tax revenue is estimated to be received for this budget year. \$35,000 is expected to be collected from previously levied taxes in 2021-2022. The total taxes collected from all years for the 2022-2023 fiscal year are estimated to be \$1,671,440.

I have added \$200,000 in the Grant Funds line as there is a possibility that the District may receive grant funding in the 2022-2023 budget year.

The budget will be broken down by section and explained line by line below.

I. Personnel Services

- A. Administrator Salary: Estimated salary of \$135,000 for a new District Administrator, based on industry standards and contract negotiations.
- B. Administrative/Technical Assistant Salary: Estimated salary of \$54,000 based on a COLA increase of 8.5% and employee longevity.
- C. Communication Technician: Estimated salary of \$90,000, based on a COLA increase of 8.5%
- D. Payroll Taxes: Estimate from bookkeeper, based on updated salaries.
- E. PERS: This line will be increased by approximately 11% per year until 2026 according to PERS predictions.
- F. Medical Insurance: Based on district policy that limits medical cost to this maximum amount.
- G. Workers Comp: Based on historical costs.
- H. Life Insurance: Based on historical cost.
- I. HRA (Health Reimbursement Account): Based on historical cost.
- J. Long Term Disability: Based on historical cost.
- K. FireMed: Current membership rate for two employees.

II. Materials and Services

- A. Professional Services: This line has been increased over last year due to upcoming projects at Pikes Peak and Ukiah as well as the gap left by the departure of the District Administrator.

- B. Voice System Maintenance: Based on service support agreements with the LMR and Dispatch Console vendors.
- C. IT Services: Decreased to zero due to costs being covered by Professional Service.
- D. Microwave System Maintenance: Based on service/support agreement with microwave vendor.
- E. Subscriber Unit Maintenance: Based on an estimated repair of 2 radios per month, at average repair costs.
- F. Office Supplies and Maintenance: Based on historical costs.
- G. Notifications and Publication: Estimation of costs associated with required publications.
- H. Training/Travel: Provides training for district staff and funds to travel to meetings, training sessions, and conferences.
- I. Office Space Rent: Based on rental agreement with Umatilla County.
- J. Dues/Fees: Based on historical costs.
- K. Subscriber Unit Software Maintenance: Based on historical costs.
- L. Insurance: Based on historical costs.
- M. Annual Audit: Based on current agreement.
- N. Elections: Based on historical costs, with two positions on the ballot this election.
- O. Cell Phone and Data Card: Based on historical costs.
- P. Protective Clothing and Equipment: Based on historical costs.
- Q. Test Equipment Maintenance: Based on historical costs.
- R. Vehicle Expenses: Based on historical costs and upfitting of two vehicles this year.
- S. Legal Expenses: Based on historical costs.
- T. Board Expenses: Based on historical costs.

U. Bookkeeping Contract: Based on historical costs.

V. Site Security: This is a new line that will fund the research, engineering, equipment, and services needed to enhance the security at the District's sites.

### III. Facilities

A. Site Leases: Based on historical costs.

B. Site Maintenance: Estimated costs of power, propane, weed abatement, HVAC, tower, building, road, UPS/battery plant maintenance, and tower inspections.

C. Site Modification: Upgrade work and site work for two potential new trunked sites and one conventional site.

### IV. Equipment

A. Site Equipment: Estimated costs of purchasing and installing a new 800MHz repeater at Carney Butte and installation of an existing repeater at Madison Butte.

B. Infrastructure and Equipment Replacement: This line will fund the final costs of the system upgrade project and provide funding for the installation of trunked sites at Pike's Peak and Ukiah.

C. Field Equipment: Estimated costs of field radio equipment plus \$200,000 of potential grant funding for subscriber units.

D. Interoperability Equipment: Miscellaneous interoperability equipment for District vehicles.

E. System Licenses: 25 additional cellular PTT licenses.

F. Test Equipment: The District will be making a purchase this year.

### V. Debt Service

A. Debt Service: The District will be making annual payments for system upgrade financing in the amount of \$393,322 until the 2030-2031 budget year. An additional \$1,000 is provided for miscellaneous debt.

### VI. Contingency

A. Contingency: The unknown nature of many costs within this budget calls for contingency funds.