

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
UCFD #1, Station 23
June 7, 2022 1:30pm

Present: Director Primmer (telephonically) Director Matlack
 Director Pratt Director Kennedy

Absent: Director Roxbury

Guests: Marlon Johnson, Day Wireless

Staff: Brett Mueller, Rosanna Brown

- I. Call to Order and Recognition of Guests: The meeting was called to order at 1:35pm.
- II. Changes/Additions to the Agenda: None
- III. Business from Guests: None
- IV. Consent Agenda
 - A. Minutes from the meetings on May 3 and May 23, 2022
 - B. System Administrator's Report
 1. District Income Review
 2. District Expenditures Review
 3. District Bank Statement/Checks Review
 4. LGIP

A motion to accept the consent agenda was made by Director Pratt and seconded by Director Primmer.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Matlack: Aye

- V. Old Business
 - A. LMR System Project Update
 1. System Issues

Brett reported that one large project he was focusing on was the ISSI connection with the State. It was working, with some limitation due to the currently installed version of software. Brett was able to program a District radio to act like a State radio, with a State ID, and operate on their talk group. The District radios will not work on it until the new software version is installed. Brett was still waiting on successful testing of the new version at OSU and MAC.

Director Matlack noted that he had liked being able to use the OSP channel when he left the local area. He wanted to know if that would still be possible. Brett planned to check the agreements to see what was authorized. Director Pratt noted that the agreement said the District would have limited access to the State system. Also, access to talk groups was based on the programming and not the physical location.

In regards to the punch list, Brett reported that Rod planned to have a crew local during the next week. They would work on punch list items and a few additional items including bracing an antenna at Jordan Butte, the control station at East Pendleton, and possibly a test set up for the Ukiah connection to Black Mountain. Brett also noted that ODOT had a crew at the top of Black mountain and they reported a sloppy but accessible road. Brett also notified the Board that the erroneous removal of equipment at Sillusi Butte had been corrected.

VI. New Business

A. Safety Review

The District employees attended a hazard identification webinar that was hosted by SDAO. It focused on being aware of hazards and determining what level of response was needed.

B. Resolution 22-06-07-02: Authorization for Morrow County Treasurer to Invest Funds

A motion to adopt Resolution 22-06-07-02: Authorization for Morrow County Treasurer to Invest Funds was made by Director Pratt and seconded by Director Matlack.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Matlack: Aye

C. Resolution 22-06-07-03: Changes to the Budget

A motion to adopt Resolution 22-06-07-03: Changes to the Budget was made by Director Primmer and seconded by Director Pratt.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Matlack: Aye

D. Resolution 22-06-07-04: Changes to the Personnel Policy

A motion to adopt Resolution 22-06-07-04: Changes to the Personnel Policy was made by Director Matlack and seconded by Director Pratt.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Matlack: Aye

E. Subscriber Unit Purchase over \$10,000

Brett had been advised by Racom that Tait planned an across the board rate increase of approximately 10%, effective on July 1. He was recently informed the date was moved to August 1. He provided a quote for subscriber units, from Racom, and requested that the Board approve the purchase before the price increase. He expected these additional units would cover most of the what the District would need in the next year. These numbers were based on historical data. Director Kennedy asked if Brett thought the number of units was high enough. Brett thought, based on the agencies' potential hiring of new employees, purchase of new vehicles, and breakage from regular use, these figures would be sufficient. He noted that he had spoken with some agencies that had vehicles ordered, but had not been delivered yet and confirmed that they were new vehicles, not replacements. Brett planned to spend time with Tait in the upcoming year, and find out how long they planned to sell these radios and how long they would support them. Those figures would help dictate future budgets.

In response to Director Matlack's question, Brett confirmed that older model radios were sometimes given to volunteer departments as they were replaced.

A motion to approve the purchase of Tait portables and mobiles, in the amount of \$63,558.60, was made by Director Pratt and seconded by Director Primmer.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Matlack: Aye

F. Base Station equipment purchase over \$10,000

Brett noted that the base equipment purchase was related to an additional channel at Black Mountain and that the discussion regarding the purchase would be more appropriate at the July meeting, after obtaining approval from the frequency coordination group. This item was tabled until July.

VII. Open Discussion

Brett reported that he sat in on the Dispatch Efficiency Assessment recently. He noted that it was thorough and it highlighted a few things that the District covered in the Strategic Plan, including consistent training, the communication dialog of trouble reporting, and making sure all involved parties were informed of actions and resolutions of issues. In response to Director Matlack's question, Brett explained that Umatilla County had an email group that was used to report problems, diagnoses, actions, and results. The list of those notified depended on the nature of the problem. It could be a helpful procedure for Morrow County as well.

In response to Director Kennedy's question regarding the update to version 18, Brett reported that the District was waiting on the outcome of testing at other agencies. OSU reported some network issues, with loss of calls, so Tait had issued another patch. Brett wanted to see the update working properly, without any problems, before the District installed it.

Brett also reported that MACC was being overseen by a Tait engineer, who had been conservative in the approach and was confident enough in the version to put it into MACC as well. They were also watching the outcome at OSU.

Brett noted that the next Board meeting was scheduled for July 5, which was the day after the Independence Day holiday and he asked if any members of the Board would be unavailable due to holiday plans. After some discussion, the Board decided to reschedule the Board meeting to July 12, 2022.

VIII. Adjourn: The meeting was adjourned at 2:08pm

Next Meeting

Tuesday, July 12, 2022 @ 1:30pm
Boardman City Hall