

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
Boardman City Hall
November 1, 2022 1:30pm

Present: Director Primmer (telephonically) Director Pierotti (telephonically)
Director Pratt Director Kennedy

Absent: Director Matlack

Guests: Scott Skibness, Racom (telephonically) Rick Stokoe, Boardman Police Department
Sam Irons, Boardman Fire Department Loren Dieter, Boardman Police Department
Steve Surwillo, CDX (telephonically)

Staff: Brett Mueller, Rosanna Brown

- I. Call to Order and Recognition of Guests: The meeting was called to order at 1:30pm.
- II. Changes/Additions to the Agenda
 - Add New Business C. Racom Base Stations Quote
 - Move New Business B. Director Resignation/New Director to be heard after the Consent Agenda
- III. Business from Guests: None
- IV. Consent Agenda
 - A. Minutes from the meeting on October 4, 2022.
 - B. System Administrator's Report
 1. District Income Review
 2. District Expenditures Review
 3. District Bank Statement/Checks Review
 4. LGIP

A motion to accept the consent agenda was made by Director Kennedy and seconded by Director Primmer.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Pierotti: Aye

New Business B. Director Resignation/New Director Appointment

Director Matlack resigned from his position on the board.

A motion to accept Director Matlack's resignation was made by Director Kennedy and seconded by Director Pierotti.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Pierotti: Aye

Director Pratt felt that, since this Board opening came up so soon after the last opening was filled, it would make sense to offer the position to the other candidate that had been considered, Sam Irons. Directors Kennedy, Pierotti, and Primmer agreed.

A motion to appoint Sam Irons to the Board, to fill the vacancy left by Director Matlack, was made by Director Primmer and seconded by Director Pierotti.

Director Pratt: Aye

Director Primmer: Aye

Director Kennedy: Aye

Director Pierotti: Aye

Director Irons was sworn in by Director Pratt.

V. Old Business

A. LMR System Project Update

Brett reported that he had been working on the dropped call issue since the last meeting, when incoming and outgoing calls were being cut off between the field units and the dispatch consoles. Tait had been able to replicate the problem and develop a patch for it. The patch would be in all future versions. In response to Director Kennedy's question, Brett confirmed that this was a new problem for Tait and that they had not seen it in any other systems. Brett had the patch and planned to install it with the help of Racom, in the next week. Directors Pierotti and Irons had not seen the issues come up with their traffic. In response to Brett's question, Director Primmer confirmed that there had not been any more dropped calls reported since the controllers were restarted.

Brett reported that the Pikes Peak trunking site was on the air. There had been a few glitches in the microwave and Nokia was troubleshooting them. They were not service affecting. The coverage seemed to be quite good and Brett received positive comments from UCSO. The channel at Black Mountain was also added. Rod updated the interop repeaters at Weston, Cabbage, and Gleason. There hadn't been any progress on the cell push to talk application.

Brett reported that he visited Frontier in Gilliam County on 10/26/22 and installed the encryption key in all of the Sheriff's Office radios that were available. This enabled them to access MC Law Common. They were excited about the interoperability. Brett was surprised to find that he was able to do a comm check with his portable, from the parking lot in Arlington.

Brett reported that he was exploring the idea of adding Life Flight onto the District's system. He had planned to put a single talk group on the system for air/ground coordination but, after speaking with the User Group, he was going to look into splitting it into 3 talk groups, with one for each Dispatch center. In response to Director Kennedy's question, Brett confirmed that Life Flight was currently able to talk to users, but it was through a simplex/line of site local channel. Putting them on the trunking system would provide more flexibility of distance. It would be another option for coordination. Brett confirmed that, after discussion with their tech, all of their helicopters did have NEON programmed into their radios, but there was a possibility that not all of their crews knew how to use it. Brett planned to do some testing in the next month or so.

Brett reported that there had not been significant progress made with the ISSI. He was waiting for Tait to develop the newer software version. They expected to release it in December.

B. Ukiah Site Construction

Brett sent out the proposed RFP to the Board. He noted that it had been reviewed by legal counsel. He asked for feedback, as he'd like to publish it soon. He expected the work to happen in the spring. The Board approved the RFP.

C. Communications Technician position

Brett and Steve Surwillo continued to work on the position description and announcement. The listing had 2 documents, each including requirements and expectations for Level 1 and Level 2 positions. The salaries were based on the levels. Brett noted that he would provide the documents to SDAO HR for feedback.

D. Safety Review

The District staff reviewed a winter storm preparedness document, provided by the FEMA website. It reviewed ways to prepare for severe winter weather, how to survive it and responding and recognizing symptoms of cold related illness.

VI. New Business

A. Tower Inspections

The towers at Weston, Jordan Butte, and the Port of Morrow were all built around the same time. There were 180', self-supporting towers and Brett felt were old enough to have a full inspection done. The inspection would confirm that everything was tight and that there wasn't any fatigue or cracks, to avoid a catastrophic event. In addition to that

work done at those 3 sites, Brett wanted to have all of the other sites checked to ensure the microwave dishes were tight, secure, and ready for winds and winter weather.

Brett requested bids for the work and received 3 responses. Those were included in the packet. He noted that he had experience working with all 3 vendors. He recommended going with Tower Engineering Professionals (TEP) since they had the lowest bid of \$28,000. He noted that their work for the District in the past was satisfactory.

In response to Director Kennedy's question, Brett confirmed that some of the towers had other agencies' equipment installed. Brett did not believe that those agencies had a requirement to do their own inspections. Director Kennedy suggested that Brett contact the State and make an offer of having their equipment inspected as well, and give them a quote for the work.

A motion to accept the Tower Engineering Professionals (TEP) quote, in the amount of \$28,000, was made by Director Irons and seconded by Director Kennedy.

Director Kennedy: Aye

Director Pratt: Aye

Director Pierotti: Aye

Director Primmer: Aye

Director Irons: Aye

C. Racom Base Stations Quote

Brett provided a quote from Racom, to perform preventative maintenance on all of the trunking base stations, excluding Pikes Peak (recently installed). The base stations had been operating for a couple of years without it being done and Brett had been seeing a few random errors. Rod suggested going to each base station and checking them, and also upgrading all firmware to the latest version. In response to Director Pratt's comment about the system not being accepted yet, Brett felt that, based on the District's beneficial use of the system, it was appropriate to pay Racom to do this work.

A motion to accept the Racom quote, in the amount of \$11,900, was made by Director Kennedy and seconded by Director Irons.

Director Kennedy: Aye

Director Pratt: Aye

Director Pierotti: Aye

Director Primmer: Aye

Director Irons: Aye

VII. Open Discussion

Director Primmer thanked Director Irons for stepping in. It had been a hard decision between he and Director Pierotti and she was happy to have him on the Board.

Brett thanked all of the directors for their time and their service on the Board.

VIII. Adjourn: The meeting was adjourned at 2:00pm.

Next Meeting

Tuesday, December 6, 2022 @ 1:30pm

UCFD1, Station 23