

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
Boardman City Hall
September 6, 2022 1:30pm

Present: Director Primmer (telephonically) Director Pratt
Director Kennedy

Absent: Director Matlack

Guests: Sam Irons, Boardman Rural Fire District Richard Stokoe, Boardman Police Department
Steve Surwillo, CDX Wireless (telephonically) Anthony Pierotti, Pendleton Fire Department
Loren Dieter, Boardman Police Department

Staff: Brett Mueller, Rosanna Brown

- I. Call to Order and Recognition of Guests: The meeting was called to order at 1:32pm.
- II. Changes/Additions to the Agenda
- III. Business from Guests: None
- IV. Consent Agenda
 - A. Minutes from the meeting on August 2, 2022
 - B. System Administrator's Report
 1. District Income Review
 2. District Expenditures Review
 3. District Bank Statement/Checks Review
 4. LGIP

A motion to accept the consent agenda was made by Director Pratt and seconded by Director Primmer.

Director Primmer: Aye

Director Pratt: Aye

Director Kennedy: Aye

- V. Old Business
 - A. LMR System Project Update

Brett informed the Board that he attending an SDAO Board of Directors and Staff Training, held in Pendleton on August 3. The training was very beneficial and Brett learned a lot of information. He recommended that the new Board director watch the video of the session, as it would be helpful in understanding the roles of special districts, ethics, public contracting, public meetings and records, and many other topics.

The 30 day burn-in test for the system was completed on August 15, with no adverse issues attributed to the system. There continued to be some complaints regarding garbled audio in Boardman, on Harris receivers. Brett continued to push Harris and Tait to come up with a resolution to the problem.

One outstanding issue going forward to system acceptance was the PTT application, giving cell phones PTT capability. This feature was planned to be used for some fire entities, in lieu of radios issues to volunteer staff, since the licensing for the app was less expensive than a portable radio.

Brett noted that there were connectivity problems to work out regarding desk set units acting as base stations. The ISSI between OSP/ODOT and the District was an on-going process. There were parts of the system that were working. Tait radios were unable to locally register with foreign (the District's) talk groups and therefore District units were unable to hear the state radios. That was a requested feature that Tait had not planned for, so they were working on it. The feature would be part of the next version update, with a release time after the new year. Some sort of patch would be required to talk to OSP until that version is released.

Brett reported that there were still a few odd punch list items needed for final system acceptance, that Racom was working on.

Brett reported that the microwave dishes at Pikes Peak had been put up the previous week and the radios were turned on, however not pathed yet. He expected the installers to be back that week to finish and the next step was to install the radio equipment there, for expanding system coverage into the Walla Walla valley. All of the licensing had been granted for the microwave and new channels for Black Mountain, Ukiah, and Pikes Peak.

Regarding the Ukiah site, CDX was working on the RFP for construction. It covered the removal of the mono pole, currently at Boardman Fire, and all of the site work including concrete, gravel, fencing, etc. The RFP was close to completion and Brett intended to run it by SDAO and the District's legal counsel, then release it. He hoped for a good response and possible completion before winter. He also asked for a couple of directors to let him know if they were willing to help review the bid responses.

Brett asked UniTech to provide him some information on video surveillance options for site security. They were well versed in video surveillance, so he requested a quote. He also planned to request a quote from Marlon, with Day Wireless.

Brett was happy to report that the District had a signed agreement with Adcom, for Shawn's services as an on-call technician for system level problems, when Brett is unavailable. The agreement provided service for actual time worked, at an hourly fee.

B. Communications Technician position

Brett worked with CDX on the job description, with a plan to use levels for applicants. The idea was to ensure that the first listing of the position did not dissuade someone that might be a benefit to the District, even if they did not already have all of the qualifications needed. Additionally, there needed to be some flexibility in the salary expectations, based on experience. Brett had not been able to spend a lot of time on it since the last meeting, but it was fairly high on his priority list.

C. Board Officers

A nomination to elect Director Pratt as the Board Chair, was made by Director Kennedy and seconded by Director Primmer.

Director Primmer: Aye

Director Pratt: Aye

Director Kennedy: Aye

A nomination to elect Director Primmer as the Board Vice Chair, was made by Director Kennedy and seconded by Director Pratt.

Director Primmer: Aye

Director Pratt: Aye

Director Kennedy: Aye

D. Appointment of New Director

Director Kennedy thanked Sam Irons and Anthony Pierotti for expressing interest in serving on the Board, and for attending the meeting. He asked them each to address the Board. Both candidates spoke, reviewing their work history and experience, some personal history, and what they knew about the District.

Director Primmer nominated Anthony Pierotti for the position and Director Pratt nominated Sam Irons. After consideration, Director Kennedy seconded the nomination of Anthony, based on his extensive experience. Sam thanked the Board for their consideration.

A motion to appoint Anthony Pierotti to fill the vacant position of Board Director, was made by Director Primmer and seconded by Director Kennedy.

Director Primmer: Aye

Director Pratt: Aye

Director Kennedy: Aye

Anthony Pierotti took the Oath of Office.

E. Safety Review

District staff attended a fall prevention webinar held by SDAO. The main takeaway of the training was to be aware of hazards and focus on mitigation.

VI. New Business

A. Authorization for generator purchase at Ukiah Site

Since Brett was able to confirm the backhaul option for the Ukiah site, he was ready to move forward with the purchase of a generator. The vendor Cummins was recommended by ODOT. Brett noted that the price had gone up some in the year since he obtained the first quote, but that the lead time was more of an issue. He was given a lead time of 70 weeks (January 2024) at first, but now had an updated lead time of 40 weeks. He noted that the site could be run without the generator for a time, with DC back up power, but he wanted to put in the order for the generator as soon as possible. A motion to approve the Cummins quote for a generator, in the amount of \$19,681, was made by Director Pratt and seconded by Director Primmer.

Director Primmer: Aye

Director Pratt: Aye

Director Kennedy: Aye

VII. Open Discussion

Rick Stokoe asked for a discussion regarding the high volume of audio from OSP. Director Kennedy had not noticed that, though he did note that he may not have due to the high volume of some of the county dispatchers. Director Pratt noted that the volume discrepancy was intermittent for him. He wondered if some of the problem could be attributed to training and how field users held their mics. In response to Director Kennedy's question, Tony and Sam both reported that they did not monitor OSP, only other fire agencies. Brett said he could request that ODOT Wireless nudge the volume down a little and see if there is a difference.

In response to the Board's request for a realistic timeline for the Ukiah site, Brett said he hoped by the end of the year, but noted that pouring the concrete could be a problem. Issues with suppliers and weather could push it out to early 2023.

Brett noted that the Pikes Peak site was on schedule. There were some improvements to do, but he expected it to be on the air in about a month.

VIII. Adjourn: The meeting was adjourned at 2:15pm

Next Meeting

Tuesday, October 4, 2022 @ 1:30pm

UCFD1, Station 23