

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
April 4, 2023
Umatilla County Fire District #1, Station 23

Present: Director Primmer (telephonically) Director Irons
Director Pratt

Absent: Director Pierotti Director Kennedy

Guests: None

Staff: Brett Mueller, Rosanna Brown

- I. Call to Order and Recognition of Guests: The meeting was called to order at 1:35pm.
- II. Changes/Additions to the Agenda: None
- III. Business from Guests
- IV. Consent Agenda
 - A. Minutes from the meeting on March 7, 2023.
 - B. System Administrator's Report
 1. District Income Review
 2. District Expenditures Review
 3. District Bank Statement/Checks Review
 4. LGIP

A motion to accept the consent agenda was made by Director Irons and seconded by Director Primmer.

Director Pratt: Aye

Director Primmer: Aye

Director Irons: Aye

- V. Old Business
 - A. LMR System Project Update

Brett was still waiting on word from Tait regarding a successful installation of the new version in other systems. The upgrade would include the firmware needed for full ISSI functionality. Brett continued to have project calls with Racom and Tait.

Brett reported an isolated incident with Pendleton Police Department. In an area with very strong coverage from the East Pendleton site, a user did not hear a couple of transmissions from other field users and Dispatch, on his portable or mobile. Other units in the same zone did not have the same problem, so Brett was unable to determine the reason. Director Pratt relayed some issues with priority scan and Brett noted that it seemed to be isolated to the Harris XL radios. Intermittently, the priority scan would not interrupt a call. In conversations with Rod at Racom, it was determined that the best way to troubleshoot this issue was to set up several Tait radios, with option keys loaded in them, and connect to a computer so they could watch everything coming across the airwaves. Rod was on vacation that week and also IWCE was being held, so they would revisit it later.

A Racom tech had been in the District over the last couple of weeks, working on TAGs for Benton Fire, Walla Walla Fire and Law, and Union County. They created a workable hack on the Tait system to help with the type of scanning that the Motorola system had done. Tait was working on including it in the next version.

Brett noted that he continued to work on the FY23-24 budget. There were a few figures that he would not know until the next month, including the CPI for salaries and the cost of the next audit. In the last week of April, Brett would attend an Avtec Dispatch Console training in Spokane and Shawn Halsey would be on call during that time. In response to Director Primmer's question, Brett clarified that the "hack" was more of a work-around and did not leave anything in a vulnerable state.

B. Ukiah Site Construction

On March 23 Brett sent the Day Wireless contract to the Board for review. He asked if the Board had any additional questions and if they would approve it as presented, so the project could begin.

A motion to accept the Ukiah Site Construction contract with Day Wireless was made by Director Primmer and seconded by Director Irons.

Director Pratt: Aye

Director Primmer: Aye

Director Irons: Aye

C. Communications Technician

Brett reported that the Communications Technician position had been posted to the UMRDD website and on GovernmentJobs.org. He planned to gradually have it posted in other places, like APCO, SDAO, Indeed.com, and the local newspaper. He also planned to email it to his contacts in the area.

In response to Director Primmer's question, Brett confirmed that the Board was welcome to send the listing out to their contacts as well.

D. Safety review

Staff members watched an informational video on workplace violence. Brett noted that, even though the risk of worker on worker violence was low, staff were exposed to the possibility of violence due to their environment. Working near the jail and with law enforcement provided the potential for interactions that could escalate into violence.

VI. Open Discussion

Brett reported that the District received a quote for next year's employee health insurance. The dental premium remained the same, while the health premium would increase by 8%. Based on having a full staff (3 employees), the annual increase was \$5845.07 (\$487 per month). Brett asked the Board to consider adding this increase to the District's budget. He noted that he would ask for a response at the next meeting.

Brett noted that he was working on scheduling the Budget Committee meeting in May. Directors Pratt and Kennedy were unavailable the first and third weeks of May. Brett asked the Board to consider having the next monthly board meeting and the budget committee meeting at the same time, possibly on the Wednesday of the second week. Directors Pratt, Irons, and Primmer confirmed their availability for Wednesday, May 10.

VII. Adjourn: The meeting was adjourned at 1:55pm.

Next Meeting

Tuesday, May 2, 2023 @ 1:30pm

Boardman City Hall