

UMATILLA MORROW RADIO & DATA DISTRICT  
BOARD of DIRECTORS MEETING  
Boardman City Hall  
July 2, 2024

Present:        Director Irons                                Director Pierotti (telephonically)  
                  Director Kennedy                                Director Primmer (telephonically)  
                  Director Pratt

Absent:        None

In-Person Guests:    None

Remote Guests:     Adam Wilkinson

Staff:                Brett Mueller, Rosanna Brown

- I.        Call to Order and Recognition of Guests: The meeting was called to order at 1:30pm.
- II.       Changes/Additions to the Agenda: None
- III.      Business from Guests: None
- IV.      Consent Agenda
  - A. Minutes from the meetings on June 4, 2024.
  - B. Minutes from the Budget Hearing on June 17, 2024
  - C. System Administrator's Report
    1. District Income Review
    2. District Expenditures Review
    3. District Bank Statement/Checks Review
    4. LGIP

*A motion to accept the consent agenda was made by Director Irons and seconded by Director Kennedy.*

*Director Kennedy: Aye*

*Director Irons: Aye*

*Director Primmer: Aye*

*Director Pratt: Aye*

*Director Pierotti: Aye*

- V.       Old Business
  - A. LMR System Project Update

Brett and the Racom crew were getting down toward the end of the system acceptance list, with a few little things left to check off. Rod uploaded detailed design documents of the system for Brett to review and approve and Brett expected that to take some time.

Brett reported a system issue that was unrelated to acceptance. He had been receiving increasingly more complaints about problems in the town of Weston and there had been a few from Ione. Hank did testing in Ione and found that he had trouble getting into the system in unexpected places. Ione was shadowed from Jordan Butte, so it was a known weak area. When Brett tested there, and had a clean and clear signal, but struggled to get into the system with a portable. He visited Weston and did some of the same testing, but also started looking at base stations. While he was able to get a high signal from the site, his transmission signal back into the base stations was considerably weaker. He had been trying to keep those fairly balanced with portables, and was surprised to see those readings. He was

suspicious of tower top amplifiers at both sites but, from what he could tell from status and self-analysis, they seemed to be operating as they should be. It was unclear what the problem was. Brett spoke with Rod and they agreed that it was time to redo the preventative maintenance work at the sites. Rod planned to get a quote to Brett for thorough and complete maintenance work and Brett thought they should start with Weston, since it had the most complaints. That work had been tentatively set for 07/11/24. UCSO specifically had been experiencing a lot of problems in the Weston area and their portable communications were severely affected.

The system was fairly stable otherwise. Hank continued to visit user agencies to update programming. He was at FD1 the previous week and still had Umatilla, Echo, and East Umatilla on his list.

#### B. Ukiah Site Status

The Ukiah site was turned on the previous week. The fiber was not working properly, so it was working on the low bandwidth, non-line of sight link going to Black Mountain. After adjusting the quality of service settings, it seemed to be pretty stable. Brett wanted it to be running before the Ukiah rodeo and was able to have it functional in time, though it was cut much closer than he had hoped. During the first night of the rodeo, medics and Life Flight were dispatched for an injury. Brett was able to get some radios to QRT and they were delighted to have comms. Brett planned to conduct a training for QRT and fire personnel on 07/06/24 and he was also going to distribute a few more radios. Brett arranged to have Ryan Campbell (FD1) install mobiles in an engine and an ambulance as a one-time service, and they were informed that any additional costs would be their responsibility.

Brett planned to remove this item from future agendas.

Director Primmer was present for the Ukiah rodeo and reported that she heard only positive feedback about the comms. Brett was happy with the coverage and noted that it was as good or better than expected. It covered new areas and areas that had been shadowed.

#### C. Update to the User and Subscriber Unit Issue Policy/Fee Schedule: No update

#### D. Fire Radio Committee Update

Adam Wilkinson (telephonically) reported that he received agreements from Racom, Bendix King, and Day Wireless and had forwarded them to Brett to review with the directors. He asked if the board wanted him to draft an agreement between the District and the agencies, regarding the use of the demo portable radios. With that decision made, he planned to move forward with a logistical plan, including how many radios he would be able to obtain from the vendors and creating a schedule for their distribution.

Brett confirmed that he had reviewed the agreement with Day Wireless (Motorola radios) and reported that Day Wireless would have radios available at the end of July or August, through the end of October. Adam thought they might stretch that time out, due to how many agencies were involved. Brett had not reviewed the Bendix King agreement. He noted that the agreements with Racom and Day were pretty similar with regard to the responsibilities of the District. Normal wear and tear were expected, but stress testing was not. The District would be billed for radios that had an unusual amount or type of damage done.

Director Pratt felt that the District should draft a contractual agreement with the vendors and move forward when those agreements were signed. The board authorized Brett to sign the contracts with the vendors, so the project could move along without waiting for the next meeting.

#### E. Safety Review: District staff reviewed information on heat related illness and first aid.

### VI. New Business

#### A. Resolution 24-07-02-01: Changes to the FY23-24 Budget

Brett explained that additional funds were needed in the subscriber unit maintenance line, due to a large number of radio repairs. Many of the repaired radios were collected for repair the previous year, but the process had backed up and the District only recently received invoices for the work. The resolution moved \$3805 from Contingency, into that line.

*A motion to adopt Resolution 24-07-02-01 Changes FY23-24 Budget, was made by Director Primmer and seconded by Director Irons.*

*Director Kennedy: Aye*

*Director Irons: Aye*

*Director Primmer: Aye*

*Director Pratt: Aye*

*Director Pierotti: Aye*

VII. Open Business: Director Primmer was likely unavailable for the August meeting.

Adjourn: The meeting was adjourned at 1:49pm.

Next Meeting

August 6, 2024 - 1:30pm

Stafford Hansell Government Center