

UMATILLA MORROW RADIO & DATA DISTRICT
BOARD of DIRECTORS MEETING
Boardman City Hall – July 9, 2025 – 1:30pm

Present: Director Pratt Director Primmer
 Director Irons

Absent: Director Kennedy

In-Person Guest(s): Doug Primmer

Remote Guest(s): Tony Pierotti

Staff: Brett Mueller

I. Call to Order and Recognition of Guests: The meeting was called to order at 1:30pm.

II. Roll Call: Director Irons, Director Primmer, Director Pratt

III. Recognition of Guest(s): Doug Primmer, Tony Pierotti

IV. Changes/Additions to the Agenda: None

V. Business from Guests: None

VI. Board Chair election

A motion to reappoint Director Pratt as Board Chair was made by Director Primmer and seconded by Director Irons.

Director Pratt: Aye

Director Primmer: Aye

Director Irons: Aye

VII. Consent Agenda

A. Minutes of the meetings from June 2025.

B. System Administrator's Report

1. Income Review

2. Expenditures Review

3. Bank Statements/Checks Review

4. LGIP Account Review

A motion to accept the consent agenda was made by Director Irons and seconded by Director Primmer.

Director Pratt: Aye

Director Primmer: Aye

Director Irons: Aye

VIII. Old Business

A. LMR System Project Update

1. System Issues

2. System Acceptance

Brett reported on system issues and recent updates. Dispatch console upgrades at Umatilla County had resulted in irregular audio levels, affecting both incoming and outgoing transmissions. The District had

installed four new consoles but reverted three back to the older model due to continued audio issues. Avtec later identified a known issue that was resolved in firmware version 5.9. The District was operating on version 5.6. Rather than upgrading all consoles at once, the District planned to update the VP Gate—the server that interfaces with the system core—to the newer version. This update would allow backward compatibility with the older hardware while moving the newer consoles to the latest firmware. Chris, with Racom, planned to begin testing with one console. There would be brief service interruptions. Dispatch agencies, including MCSO and CTUIR, would be notified.

Brett also reported on a recent increase in site controller resets. Since the last meeting, the system had experienced six site controller resets, five of which from the past week. Most of these resets involved the Pendleton simulcast zone, with additional incidents at Coombs Canyon and Weston Mountain. Brett noted that the resets often correlated with OSP units deregistering from sites, although no specific single radio ID was identified as the consistent cause. Increased site roaming in Pendleton likely contributed to the frequency of these events compared to Hermiston, where radio units typically remained on the same zone. The District planned to reboot all site controllers.

Additionally, the District was addressing microwave link issues between the Boardman Port of Morrow site and Jordan Butte at Lone. The link had been experiencing outages. The connection was stabilized, but Nokia support was contacted to determine a long-term solution.

Brett noted that final documentation from Racom remained under review before submission to Adcomm for approval.

B. Fire Portable Radio Committee Update

Adam Wilkinson was not on the meeting call. The Harris and Kenwood radios were currently with CTUIR for testing, while BK radios were scheduled for delivery to Director Irons, by Tony Pierotti. Heppner independently acquired BKR9000 demo radios. The District programmed them with firmware obtained from BK, that included a patch to ensure calls would work on the Phase 2 trunking system, and Brett had seen evidence that Heppner had used the radios at a recent fire. Brett reported that the BK audio quality appeared to be lower than that of the Tait radios, even with the radios being programmed according to the manufacturer's recommended settings.

C. City of Umatilla Dispatch Center Update

There were no new updates on the City of Umatilla dispatch project. The project remains paused following the failure of a bond measure.

D. District Safety Committee Update: Staff reviewed Personal Protective Equipment (PPE) use and safety measures.

IX. New Business

A. FY23-24 Audit Review

The District received its annual audit report. The auditors found no irregularities and stated that the financial reports fairly represent the District's position. Additional work was required this year due to bookkeeping transitions. Barnett & Moro, along with the new bookkeeper, identified cleanup needs from the previous accounting system, especially with deposits and account reconciliations. Rosanna was entering transactions directly into QuickBooks, with monthly reconciliation by the bookkeeper. The new process was working well and should improve accuracy and make the audit process quicker and easier.

B. District Administrator Employee Evaluation

The Board discussed the need to conduct an annual evaluation of the District Administrator. Directors agreed to submit individual evaluations to the Board Chair by August 5, prior to the next meeting. Director Pratt also reminded Brett to conduct evaluations for other staff.

C. Director Position #1

The Board reviewed the policy regarding the appointment of directors. Since there were no candidates on the recent election ballot, the board agreed to open the position to letters of interest, as has been done in the past. Letters of interest would be accepted until 5:00pm on 07/30/2025, to allow time for inclusion in the board packet for the August meeting. Rosanna would post the vacancy on the District website.

X. Open Discussion

Brett shared that on 07/11/2025, he and Hank planned to travel to Mount Emily with Union County personnel to adjust programming on a 700 MHz radio. They also planned to tour the Union County dispatch center while on site.

XI. Adjourn: The meeting was adjourned at 1:56pm.

Next Board Meeting

August 5, 2025 - 1:30pm: Stafford Hansell Government Center